

## **CABINET MEMBER FOR LIFELONG LEARNING AND CULTURE**

**Venue: Town Hall, Moorgate  
Street, Rotherham. S60  
2TH**

**Date: Tuesday, 13th March, 2012**

**Time: 10.00 a.m.**

### **A G E N D A**

1. To determine if the following matters are to be considered under the categories suggested in accordance with the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered as a matter of urgency.
3. Minutes of the previous meeting held on 17th January, 2012 (herewith). (Pages 1 - 2)
4. The merger of the Schools' Library Service and Museum Loans Service (report herewith). (Pages 3 - 7)  
  
Bernard Murphy, Manager, Library and Information Service, Environment and Development Services, to report.
5. Leisure and Green Spaces and Cultural Services Fees and Charges 2012/13 (report and appendices herewith). (Pages 8 - 51)  
  
Elenore Fisher, Cultural Services Manager, and Bernard Murphy, Manager, Library and Information Service, Environment and Development Services, to report.
6. Appointment of LA Governors (papers provided separately).  
  
Paul Carney, Head of the Governor Development Service, Children and Young People's Services, to report.
7. Proposal to consult on the amalgamation of Maltby Hall Infant and Maltby Lilly Hall Junior Schools by the closure of Maltby Hall Infant School and the expansion and a change of age range at Maltby Lilly Hall Junior School (report herewith). (Pages 52 - 57)  
  
Helen Barre, Service Lead, School Admissions, Organisation and SEN Assessment Service, Children and Young People's Services, to report.
8. Schools Budget Monitoring Report 2011/2012 (Period - 01/04/11 to 30/11/11) (report and appendix herewith). (Pages 58 - 62)

Vera Njegic, Principal Accountant, Financial Services, Resources Directorate, to report.

9. Date and time of the next meeting: -

Tuesday 27<sup>th</sup> March, 2012, to begin at 10.00 am in the Rotherham Town Hall.

**CABINET MEMBER FOR LIFELONG LEARNING AND CULTURE**  
**17th January, 2012**

Present:- Councillor Rushforth (in the Chair); Councillors Andrews and Dalton.

An apology for absence had been received from Councillor Sangster.

**F45. MINUTES OF THE PREVIOUS MEETING HELD ON 20TH DECEMBER, 2011**

Consideration was given to the minutes of the meeting of the Cabinet Member and Advisers for Lifelong Learning and Culture held on 20<sup>th</sup> December, 2011.

Resolved:- That the minutes of the previous meeting held on 20<sup>th</sup> December, 2011, be signed as a true record.

**F46. EXPANSION OF THORNHILL PRIMARY SCHOOL**

Further to Minute No. 15 of the meeting of the Cabinet Member and Advisers for Lifelong Learning and Culture held on 6<sup>th</sup> September, 2011, consideration was given to a report presented by the Service Leader of the School Admissions, Organisation and SEN Assessment Service concerning the proposals to expand the Thornhill Primary School. The report stated that the Statutory Notice Period had lasted from 18th November until 16th December 2011 and, in the absence of any objections, the matter could now be determined by the Cabinet Member for Lifelong Learning and Culture.

The report also included details of the funding of the proposed construction works.

Resolved:- (1) That the report be received and it's contents noted.

(2) That, in the absence of any formal objections, the proposal to expand the current admission number at Thornhill Primary School from 30 to 45 pupils per statutory year group (increasing the School's overall capacity from 210 to 315 pupils), with effect from 1st September, 2012, be approved.

(3) That the Secretary of State for Education be informed accordingly of this proposal, by the School Admissions, Organisation and SEN Assessment Service.

**F47. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved: - That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act (as amended March, 2006 - information relating to finance and business affairs).

**F48. ROTHERHAM NHS FOUNDATION TRUST - HOSPITAL LIBRARY SERVICE**

Consideration was given to a report, presented by the Library and Information Service Manager, concerning the partnership arrangement between the

Borough Council's Library and Information Service and the Rotherham NHS Foundation Trust, whereby the Council manages the Hospital Library staff on behalf of the Trust. The report stated that discussions had been taking place with the Trust about future options for the hospital library service. The Trust had now served formal notice to terminate the present arrangement on 31st March, 2012.

Resolved:- (1) That the report be received and it's contents noted.

(2) That the Council agrees to terminate the present partnership arrangement for the Hospital Library with Rotherham NHS Foundation Trust on 31st March, 2012;

(3) That all staff currently covered by the partnership arrangement are TUPE transferred to Rotherham NHS Foundation Trust as of 1st April 2012;

(4) That appropriate action be taken to ensure that the Council continues to pursue future health partnerships around health information, reading and health issues, in line with the public health agenda and the Health and Well-Being Strategy.

**F49. DATE AND TIME OF NEXT MEETING**

Resolved:- That the next meeting of the Cabinet Member and Advisers for Lifelong Learning and Culture be held on Tuesday, 7<sup>th</sup> February, 2012, at 10.00 a.m. at the Town Hall, Rotherham.

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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1.	<b>Meeting:</b>	<b>Cabinet member for Lifelong Learning and Culture</b>
2.	<b>Date:</b>	<b>13<sup>th</sup> March 2012</b>
3.	<b>Title:</b>	<b>The Merger of Schools' Library Service and Museum Loans Service</b>
4.	<b>Directorate:</b>	<b>Environment and Development Services</b>

## 5. Summary

Funding for the Museum Loans Service (MLS) via the Dedicated Schools' Grant has ceased. The Schools' Library Service (SLS) has for some time operated as a successful service to primary and special schools within Rotherham, which is fully funded by those that choose to buy in.

It is proposed that the Schools' Library Service assume responsibility for the management and operation of the Museum Loans Service, adding the service to its portfolio offer. This should improve the sustainability of both services.

Management of the combined service (Schools' Library and Heritage Loans Service) will come under the Library & Information Service with professional input as required from the Heritage Service.

## 6. Recommendations

- **That the merger of the Schools' Library and Museum Loans Services under the management of the Library & Information Service is approved.**
  - **That the impact and value of the new Schools' Library and Heritage Loans Service as a fully funded service offered to schools, supporting their literacy and learning agendas and offering good value for money be recognised.**
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## **7. Proposals and Details**

The proposal is to bring the management and day-to-day operation of the Museum Loans Service under the Library & Information Service alongside the Schools' Library Service as a combined offer to schools. The new merged service, the Schools' Library and Heritage Loans Service, would operate out of Maltby Library as an extension to the current Schools' Library Service.

SLS has demonstrated its efficiency and effectiveness in delivering both a loan service and a professional service to schools. It currently has 60 primary and special school clients.

It is acknowledged that there will be a need for ongoing support from Heritage Services e.g. in terms of curatorial expertise and collections maintenance, including an annual audit of items.

### **Timescale**

Service Level Agreements for the Portfolio of Services take effect in April 2012 and that date is proposed as the launch of the majority of new services. The aim is to have the merger fully completed by September 2012.

### **Pricing Model**

Any pricing model should be consistent across the new services. It is proposed that this is a subscription model, payable at the start of the financial year. This is in line with the existing charging policy of SLS and provides a relatively stable financial platform for setting budgets and planning service delivery.

Up to now the SLS has offered a single charging rate (currently £650 per school plus £6.95 per pupil). It is proposed to offer a variable rate to schools depending on their interest in MLS; e.g. Gold: SLS +MLS, Silver: SLS only, Bronze: MLS only.

Any charges for museum visits for schools are a separate issue to the content of this report and the separate concern of Heritage Services.

### **Access to Services**

The offer will be made initially to Primary and Special schools within Rotherham Borough. Any approaches from secondary schools or schools outside the Borough will be considered on a case-by-case basis.

Items from the MLS will be catalogued in such a way that SLS can issue them to schools on a similar basis to their loans of library materials (topic boxes, fiction exchange, bag books etc). The aim is that the catalogue of materials would be web based and searchable seamlessly alongside SLS stock. Requests for loans that come in through the Heritage Services will be redirected to the SLS which will manage the delivery process.

Storage of MLS items will be co-located with SLS. The alternative would be costly in time and fuel, difficult to administer and a failure to realise one of the benefits of bringing the

two services together. It is envisaged that there will be sufficient space at Maltby to create a display area for Museum loan items, SLS topic boxes and other materials such as big books.

SLS operates a successful delivery programme to schools, whilst also allowing and encouraging visits to the showroom at Maltby. The deliveries are generally made at the start of the term with collection at term end. Topics can be delivered during the term by pre-arrangement, as can collection of stock from schools. This pattern of deliveries will be extended to the MLS collection, i.e. generally a termly or possibly half-termly arrangement.

### **Communication**

Communication with customers is going to be particularly important in the transition stage. The new SLA for the schools portfolio of services has been issued and this indicates museum loans as a possible new option in the SLS offer with differential pricing (see Pricing above). It may be that a change of title to "Schools' Library & Heritage Loans Service" would be helpful in raising awareness of the change.

Heritages Services will still produce a SLA relating to chargeable services to schools across its venues.

A new leaflet is in preparation and this should reflect the new museum loans component in the offer.

Any existing MLS customers will be contacted directly by Heritage Services to inform them of changes to the service from April 2012, with the new service being fully operable from Maltby by September 2012.

There will be opportunities to publicise other services offered to schools by Heritage Services, e.g. guided museum visits and activities. Reference can be made to the wider service offer in promotional material. Similarly, it would be envisaged that contact with schools by Heritage Services would allow publicity about the new service to be passed on.

### **8. Finance**

The new joint service will operate as a fully funded Service, which schools can choose to buy in.

The service options available to schools on a subscription basis in the 2012-13 Service Level Agreement are:

#### **Option 1 – Gold**

Full i) Schools Library Service offer plus ii) Museum Loan Service.

#### **Option 2 – Silver**

i) Schools' Library Service offer.

### Option 3 – Bronze

ii) Museum Loans Service offer.

Professional support for reading and library development are included in all three available options.

### Charges

The grid below identifies the cost to schools associated with each level of service.

<b>Option 1 (£) Gold</b>	<b>Option 2 (£) Silver</b>	<b>Option 3 (£) Bronze</b>
<i>Base allocation of £790 plus £6.95 per pupil</i>	<i>Base allocation of £650 plus £6.95 per pupil</i>	<i>Base allocation of £650 per school</i>

The charge for Option 1 takes account of the fact that delivery costs for museum and library loans will be combined. So for the small additional charge of £140 schools will be entitled to loans from the Museum loans collection ( a potential 18 loans during the year) in addition to the Schools' Library Service offer.

The charge for Option 2, Schools' Library Service alone, remains unchanged for a further year, in acknowledgement of the financial pressures being faced by schools.

The charge for Option 3 reflects the costs incurred for making separate deliveries to schools for museum loans and will also be used to help maintain the museum loans collection.

	For the average sized <u>primary</u> school of 230 pupils the costs would be:	For the average sized <u>special</u> school of 90 pupils the costs would be:
Option 1 - Gold	£2,388.50	£1,415.50
Option 2 - Silver	£2,248.50	£1,275.50
Option 3 - Bronze	£650	£650

- Schools may commit to this Service Level Agreement for either one or two years. In each case the school will be invoiced on an annual basis.
- Payment is requested within 30 days of invoice.
- If the school opts for the two year SLA they will receive a 10% discount on the full price.

As referred to above, maintenance of the MLS elements of the new service will incur some costs. Heritage Services will cover costs of curatorial support where necessary and will submit recommendations for new purchases or repairs on an annual basis to the Library Group Manager, Lifelong Learning.



## 9. Risks and Uncertainties

The main risk is that insufficient schools buy in to the new service to make it a viable operation – that is the case whether or not the merger takes place.

If the income from schools subscriptions is insufficient to finance the service then steps would need to be taken to terminate it and dispose of the collections.

The pricing regime has been set in order to encourage purchase of the joint service - subscription to the merged service will ensure most cost-effective management and deliveries.

All anecdotal feedback so far from schools is that the museum artefacts will be popular. However, it is unclear what pressure will be put on the delivery schedule and how effectively the existing SLS staff will be able to absorb delivery of the extra MLS materials.

The cost of maintenance of the museum artefacts collection is an unknown.

At present there are some uncertainties around the re-housing of the MLS collection with the SLS at Maltby Library – work is under-way to create appropriate storage, organise the transport of the materials and add the MLS items to the Library catalogue.

## 10. Policy and Performance Agenda Implications

The service will contribute to the following corporate priorities and outcomes:

- ***Corporate outcome 23: People enjoy parks, green spaces, sports, leisure and cultural activities***
- ***Corporate outcome 6: More people have formal qualifications and skills***
- ***Ensuring quality education for all; ensuring people have opportunities to improve skills, learn and get a job***
- ***Concentrate efforts on primary schools to improve the achievement of children aged 5-11 and support babies and pre-school children to play and be ready for learning***

The combined delivery of library and museum stock to schools enhances a joint cultural services offer and opens the door to further opportunities for joined-up working.

## 11. Background Papers and Consultation

**Contact Name :** Mark Heaton, Library Group Manager, Lifelong Learning, 01709 816142  
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**ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS**

<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>13<sup>th</sup> March 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Leisure and Green Spaces and Cultural Services Fees and Charges 2012/13</b>
<b>4.</b>	<b>Directorate:</b>	<b>Environment and Development Services</b>

**5. Summary**

The report outlines the annual review of fees and charges for Cultural Services and Leisure and Green Spaces in 2012/13.

**6. Recommendations**

**6.1 That the fees and charges set out in Appendices B, C, and D and Cultural Services Concessionary application form be approved.**

## 7. Proposals and Details

The annual review of fees and charges for Leisure and Green Spaces and Cultural Services has recently taken place. Where appropriate, proposed charges have been increased by at least the rate of inflation. Where charges have been increased by less than inflation rate or remain the same, this is either because increasing a price would incur additional costs (e.g. for changing ticket/photocopying machines) or because managers feel that a unit price increase would reduce overall income due to its impact on levels of business. It should be noted that several core services still remain essentially free of charge, e.g. public library service, museum service, archives and local studies service and casual access to green spaces and children's play areas. Where there is a charge there is often a concessionary rate and, in some cases, a junior Rothercard rate. Concessions are not restricted to off peak times as is the case in many other local authorities.

The charges for allotments are for financial year 2013/14. This is because allotment holders have to receive 12 months' statutory notice of any increase in line with Allotments legislation. As reported in March 2011, it is intended that allotment rents will increase faster than the rate of inflation over a period of years to bring them more into line with rents charged by other authorities. The proposed rent increase this year is in line with budget savings agreed by Members. Results of a survey published by the Association of Public Service Excellence in February 2012 shows that, of 131 local authorities who responded, 76.2% expected allotment rents to be the same or more in 2012-13 than Rotherham's proposed charge for 2013-14.

It is also proposed that allotment charges for individual plot holders will, in future, be calculated based on the number of square metres being rented, rather than on a flat rate regardless of plot size. This should have the following benefits:-

- It will be fairer than the current arrangement, ensuring all tenants of sites managed directly by Rotherham MBC pay the same amount per square metre
- It will allow individuals to choose to take on plots of different sizes, depending on their requirements
- It should help to reduce waiting lists by encouraging sub-division of plots, and thereby increasing the number of people who can be accommodated on each site.

Consideration is being given to introducing options for payment by instalments starting in 2013-14. It is intended that this will allow tenants to select a payment method that is best suited to their financial circumstances.

A slightly lower rate is proposed for calculating rent payments by allotment societies; this takes into account the fact that societies undertake some site management functions themselves. Another change is the introduction of a special rate for commercial tenants that better reflects the true value of land for such purposes.

The proposed charges would take effect from 1st April, 2012 (31<sup>st</sup> March, 2012, for Country Parks and 1st September, 2012, for Civic Theatre).

## **8. Finance**

The impact of the charges will be closely monitored to ensure that income targets are being reached and that prices are reviewed throughout the year as demand dictates.

## **9. Risks and Uncertainties**

Any cost increase can have an adverse impact on levels of business, and this can make it difficult to meet income targets. Service Managers will continue to monitor usage and act on customer feedback when appropriate.

## **10. Policy and Performance Agenda**

**Sustainability:** The proposals outlined will make a contribution to the sustainability of the service.

**Corporate Priorities:** The services/activities provided meet the Council priorities of improving lifestyle, health and skills and contribute to creating safe and healthy communities.

## **11. Background Papers and Consultation**

The charges have been developed in consultation with the Cultural Services Manager and Leisure Services Manager and Service Managers across the Service.

Appendix A – Front Sheet

Appendix B - Leisure and Green Spaces fees and charges 2012/13

Appendix C - Cultural Services fees and charges 2012/13.

Appendix D – Cultural Services fees and charges 2011/12

Appendix E - Cultural Services Concessionary use application form,

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**ROTHERHAM METROPOLITAN BOROUGH COUNCIL**

**Appendix A**

**LEISURE AND GREEN SPACES**

**CULTURAL SERVICES**

**SCHEDULE OF FEES AND CHARGES**

**APRIL 2012 – MARCH 2013**

Charges are for non-profit making bodies based in Rotherham Metropolitan Borough only. Organisations may apply for concessionary use subject to completion of an application form which includes details of the criteria that are used in considering such applications.

Commercial fees and charges where stated on application.

All charges will be rounded up to the full hour (except where stated).

All charges are exclusive of VAT except where indicated (\*) where price includes VAT.

All charges are subject to any changes in VAT Regulations.

Individuals eligible for the concessionary rate are as follows:

- \* Individuals who are holders of Rothercard (for individual services – e.g. tickets, equipment hire, etc., not on behalf of an organisation), juniors (under 16 years of age), persons aged 60 years and above.
  
- \* Carers/Personal Assistants accompanying people with special needs to sports facilities/activities will be entitled to free admission (check with facility for details of eligibility). Carers/Personal Assistants acting on behalf of a Rothercard holder (who produce both the Rothercard and the Rothercard holder's library ticket) are also eligible for the concessionary rate in Libraries and Information Services. Carers/Personal Assistants will also be entitled to concessionary rates at Rotherham Theatres.

FEES AND CHARGES FOR 2012/13

SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12	2011/12	2011/12	2012/13	2012/13	2012/13
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
<b>ALLOTMENTS</b>	applicable from 2012/13 (non-VAT)			applicable from 2013/14 (non-VAT)		
Commercial Growers - per square metre				£0.28	N/A	N/A
Site per acre - DELETED	£262.20	£262.20	N/A			
Site per sqm (allotment societies)				£0.1267	£0.1267	N/A
Grazing per square metre				£0.20	N/A	N/A
Plot (plus water rates) - Statutory Site	£26.22	£22.62	N/A			
Plot (plus water rates) - Temporary Site	£26.22	£26.22	N/A			
Plot (plus water rates) - Statutory Site - per square metre				£0.15	£0.15	N/A
Plot (plus water rates) - Temporary Site - per square metre				£0.15	£0.15	N/A
Tool Shed	£13.80	£13.80	N/A	£20.00		N/A
<b>BOWLS*</b>						
Season Ticket (April-September)	£66.00	£43.00	£36.00	£70.00	£45.50	£38.50
Season Ticket (October-February)	£34.50	£22.50	£20.25	£37.00	£24.00	£20.35
Opponents fee - matches (per match)	£12.00	£12.00		£13.00	£13.00	N/A
One Hour	£3.50	£2.30	£1.90	£3.80	£2.50	£2.10
<b>NOVELTY GOLF*</b>						
Novelty Golf	£1.50	£1.00	£0.85	£1.00	£1.05	£0.90
<b>PAVILION HIRE*</b>						
Commercial Hire	On application	On application		On application	On application	N/A
Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room	On application	On application	N/A	On application	On application	N/A
<b>CLIFTON PARK</b>						
<b>Room Hire (non-VAT unless hired for sporting activity)</b>						
Clifton Bowls Pavilion per hour (Category D)	£7.80	£7.80	N/A	£8.00	£8.00	N/A
Clifton Bowls Pavilion outside normal building operating hours per hour	£7.80 + caretaking cost	£7.80 + caretaking cost	N/A			
Clifton Garden Room per hour (Category B)	£24.00	£24.00	N/A	£25.00	£25.00	N/A
Clifton Garden Room per hour (bookings over 6 hours per day)				£22.00	£22.00	N/A
Clifton Garden Room and Sunspace per hour (Category A)	£34.00	£34.00	N/A	£36.00	£36.00	N/A
Clifton Garden Room and Sunspace per hour (bookings over 6 hours per day)				£32.00	£32.00	N/A
Clifton Garden Room outside normal operating hours per hour	£24.00 + caretaking cost	£24.00 + caretaking cost	N/A	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	N/A
Clifton Garden Room & Sunspace outside normal operating hours per hour	£34.00 + caretaking cost	£34.00 + caretaking cost	N/A	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	N/A
Clifton Garden House Courtyard	On application	On application	N/A	On application	On application	N/A
Clifton Garden House Courtyard Marquee per day	£150.00	£150.00	N/A	£160.00	£160.00	N/A
Clifton Garden House Courtyard Marquee per day (extra consecutive days)				£50.00	£50.00	N/A
Caretaking costs outside normal building operation times per hour	£19.00	£19.00	N/A	£14.00	£14.00	N/A
Giant Chess per half hour*	£1.50	£1.00	£0.85	£1.50	£1.00	£0.85
Petanque per half hour*	£1.50	£1.00	£0.85	£1.50	£1.00	£0.85
Petanque/Bowls/Tennis Raquet/Chess Deposit (non-VAT)	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00
Water Play exclusive use outside normal operation per hour*	£75.00	£75.00	N/A	£80.00	£80.00	N/A
<b>BOSTON CASTLE</b>						
Earls Room per hour				£25.00	£25.00	N/A
Earls Room per hour (Bookings over 6 hours per day)				£22.00	£22.00	N/A
<b>PLAYING PITCHES*</b>						
Regular bookings that meet criteria - exempt VAT						
Returnable bond per season per team	£150.00	£100.00	N/A	£150.00	£100.00	N/A
<b>Class "A" Football/Rugby/Cricket</b>						
(incl. Changing & Showering facilities)	£58.20(£48.50 VAT exempt)	N/A	N/A	£61.70 (£51.41 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£37.86(£31.55 VAT exempt)	N/A	N/A	£40.10 (£33.42 VAT exempt)	N/A
<b>Class "B" Football/Rugby (incl. Changing</b>						
Facilities but no services)	£49.50(£41.25 VAT exempt)	N/A	N/A	£52.50 (£43.75 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£32.22(£26.85 VAT exempt)	N/A	N/A	£34.10 (£28.42 VAT exempt)	N/A
<b>Class "C" Football/Rugby/Cricket</b>						
Wicket (without Changing & Showering facilities)	£44.40(£37.00 VAT exempt)	N/A	N/A	£47.00 (£39.17 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£28.90(£24.00 VAT exempt)	N/A	N/A	£30.55 (£25.46 VAT exempt)	N/A
Administration Fee (Use of unbooked pitch)	Pitch Fee + £50.00	Pitch Fee + £32.50	N/A	Pitch Fee + £50.00	Pitch Fee + £32.50	N/A
<b>PITCH AND PUTT*</b>						
Per Round	£2.70	£1.75	£1.50	£3.00	£1.95	£1.65
Deposit on equipment (non-VAT)	£5.00	£5.00	N/A	£5.00	£5.00	N/A
<b>TENNIS*</b>						
Tennis - Season Ticket (April-September)	£42.50	£27.65	£23.40	£46.75	£30.40	£25.70
Tennis - Season Ticket (October-March)	£22.00	£14.30	£12.10	£26.00	£16.90	£14.30
Per Person Per Hour (3rd and 4th player free)	£3.10	£2.00	£1.70	£3.50	£2.20	£1.90
Per Person Per Hour (3rd and 4th player free) (Off Peak)				£3.10	£2.00	£1.70
Block booking off peak (10 sessions or more booked together)				£2.90	£1.80	£1.60
Tennis Peak times are Weekends/Bank Holidays and after 4.30pm Mon - Fri						
<b>CLIFTON PARK PARKING*</b>						
Up to 1 hour	£0.40	£0.40	N/A	£0.40	£0.40	N/A
Up to 2 hours	£0.80	£0.80	N/A	£0.80	£0.80	N/A
Up to 3 hours	£1.30	£1.30	N/A	£1.30	£1.30	N/A

**SERVICE: LEISURE AND GREEN SPACES**

Activity	2011/12	2011/12	2011/12	2012/13	2012/13	2012/13
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Up to 4 hours	£3.00	£3.00	N/A	£3.00	£3.00	N/A
Up to 5 hours	£4.50	£4.50	N/A	£4.50	£4.50	N/A
All Day	£6.80	£6.80	N/A	£6.80	£6.80	N/A

**SERVICE: LEISURE AND GREEN SPACES**

Activity	2011/12	2011/12	2011/12	2012/13	2012/13	2012/13
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
<b>OUTDOOR EVENTS (non-VAT)</b>						
Park Hire-Community/Voluntary Grps per hr. per 0.5 Ha or part thereof	£8.95	£8.95	N/A	£9.50	£9.50	N/A
Park Hire-Community Groups Approved Public Events	Free on application	Free on application	N/A	Free on application	Free on application	N/A
Park Hire - Commercial Groups	On application	N/A	N/A	On application	N/A	N/A
<b>Urban Parks Schools Visits</b>						
Guided school visits per pupil per half day	£2.00	£2.00	N/A	£3.00	£3.00	N/A
Ranger/Officer educational visits to schools per half day				£65.00	£65.00	N/A
<b>COUNTRY PARKS</b>						
<b>THRYBERGH COUNTRY PARK</b>						
FLY FISHING* (includes car parking fee)						
5 hours (2 fish)	N/A	N/A	N/A	N/A	NA	
4 hours (2 fish)	£10.50	£8.50	N/A	£10.50	£8.50	
Full day (4 fish)	N/A	N/A	N/A	NA	NA	
Full day (2 fish)	£13.00	£11.00	N/A	£13.00	£11.00	
Season Permit (2 fish, 50 visits)(1 free child under 16 can be included on Permit but must share catch)	£200.00	£165.00	N/A	£200.00	£165.00	
Season Permit Additional Child (2 fish, 50 visits)	N/A	£40.00	N/A	NA	£40.00	
Season Permit (2 fish, 30 visits)	£150.00	£150.00	N/A	£150.00	£150.00	
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£50.00	£50.00	N/A	£50.00	£50.00	
New extend season ticket, 10 visits.				£20.00	£20.00	
<b>FLOAT TUBING*</b>						
Season Permit Float Tube Launch	£30.00	£30.00	N/A	£33.00	£33.00	
Day Ticket Float Tube Launch	£3.00	£3.00	N/A	£3.25	£3.25	
<b>CARAVAN/CAMPING*</b>						
Fishing/Caravan 2 day consecutive package (for 1 person, per unit)	£33.00	£33.00	N/A	£35.00	£35.00	
Fishing/Caravan 2 day consecutive package additional person	£13.00	£13.00	N/A	£15.00	£15.00	
Backpack Tent per night - <del>DELETED FROM LIST</del>	Pitch Fee £9.00	Pitch Fee £9.00	N/A	NA	NA	
	Plus £1.50 per person	Plus £1.50 per person				
Family Tent per night	Pitch Fee £9.00	Pitch Fee £9.00	N/A	£12.00	£12.00	
	Plus £1.50 (adults)	Plus £1.50 (adults)		£1.00	£1.00	
	£0.60 (children)	£0.60 (children)				
Caravans, trailer tents & motorhomes per unit per night	Pitch Fee £11.50 (first 2 people inc. + additional persons	Pitch Fee £11.50 (first 2 people inc. + additional persons	N/A	£13.00 (summer) £14.00 (winter)	£13.00 (summer) £14.00 (winter)	
Per extra person (5 yrs of age to 16)	Child (5-15) £0.65	Child (5-15) £0.65		£1 (summer) £1.50 (winter)	£1 (summer) £1.50 (winter)	
Per extra person over 16 years of age	Over 16 £1.50	Over 16 £1.50		£2 (summer) £2.50 (winter)	£2 (summer) £2.50 (winter)	
Dog				£1.00	£1.00	
Awning	£1.70	£1.70	N/A	£2.00	£2.00	
Additional Vehicles per overnight stay	£3.00	£3.00	N/A	£3.50	£3.50	
Rally Rate per night	£9.00 plus awnings (no additional charge	£9.00 plus awnings (no additional charge	N/A	£12.00	£12.00	
	per person)	per person)				
Long Stay (up to 21 days)	Full rate per night	Full rate per night	N/A	Full Rate	Full rate	
<b>OTHER ACTIVITIES</b>						
School Visits (per pupil)	£2.00	£2.00	N/A	£2.50	£2.50	
Hire of Multi-purpose Room (1 hour) (Category D) (non-VAT unless hired for a sporting activity)	£7.80	£5.10	N/A	£8.00	£8.00	
<b>CAR PARKING*</b>						
All Year Round per day	£0.70	£0.70	N/A	£0.80	£0.80	
Minibus Day Rate	£1.60	£1.60	N/A	£1.70	£1.70	
Car Parking - Season Ticket	£27.50	£27.50	N/A	£30.00	£30.00	
Park and Shower - Season Ticket	£35.00	£35.00	N/A	£40.00	£40.00	
<b>ULLEY COUNTRY PARK</b>						
<b>COARSE FISHING*</b>						
Season Ticket	£55.00	£36.00	N/A	£60.00	£60.00	
Day Ticket Full	£3.50	£2.50	N/A	£4.00	£4.00	
<b>OTHER ACTIVITIES</b>						
Hire of Multi-purpose Room (1 Hour) (Category C) (non-VAT unless hired for a sporting activity)	£15.80	£9.95	N/A	£16.50	£16.50	
<b>CAR PARKING*</b>						
Car Parking	£0.60	£0.60	N/A	£0.70	£0.70	
Car Parking - Season Ticket	£27.50	£27.50	N/A	£30.00	£30.00	
<b>HERRINGTHORPE ATHLETICS STADIUM*</b>						
Arena Hire full or half day	Price on application	Price on application	N/A	Price on application	Price on application	N/A
Athletics	£3.05	£2.20	£1.70	£3.15	£2.30	£1.75
Season Ticket	£120.00	£75.00	£55.00	£135.00	£90.00	£60.00
Season Ticket Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A	N/A	N/A	N/A
Season Ticket - Family	£250.00	£175.00	N/A	£290.00	£195.00	N/A
Season Ticket Family Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A	N/A	N/A	N/A
Season Ticket - Summer (individual only) April to September	£75.00	£51.00	£38.00	£90.00	£60.00	£43.00
Season Ticket - Winter (individual only) October to March	£50.00	£32.00	£23.00	£60.00	£40.00	£30.00
Regular bookings that meet criteria - exempt VAT.						
Track Centre Pitch	£86.40(£72.00 VAT exempt)	£86.40(£72.00 VAT exempt)	N/A	£78.00(£65.00 VAT exempt)	£78.00(£65.00 VAT exempt)	N/A
Track Centre Pitch with lights	£114.00(£95.00 VAT exempt)	£114.00(£95.00 VAT exempt)	N/A	£105.00(£87.50 VAT exempt)	£105.00(£87.50 VAT exempt)	N/A
Single 5-a-side Pitch	£29.10(£24.20 VAT exempt)	£29.10(£24.20 VAT exempt)	N/A	£30.00(£25.00 VAT exempt)	£30.00(£25.00 VAT exempt)	N/A
Single 5-a-side Pitch with lights	£37.80(£31.50 VAT exempt)	£37.80(£31.50 VAT exempt)	N/A	£40.00(£33.34 VAT exempt)	£40.00(£33.34 VAT exempt)	N/A
Admission of athletics/events spectators (chargeable events only)	£0.80	£0.80	£0.80	£0.80	£0.80	£0.80



**SERVICE: LEISURE AND GREEN SPACES**

Activity	2011/12	2011/12	2011/12	2012/13	2012/13	2012/13
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Children's Activities (variable) (exempt VAT)	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00
Walking/Jogging	£1.00	£1.00	£1.00	£1.50	£1.20	£1.20
Multi-sports	N/A	£2.90	£2.10	N/A	£2.90	£2.10
Rockets	N/A	£2.50 for 1½ hours	£2.00 for 1 hour	N/A	£2.60 for 1½ hours	£2.10 for 1 hour

**SERVICE: LEISURE AND GREEN SPACES**

Activity	2011/12	2011/12	2011/12	2012/13	2012/13	2012/13
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
Fitness Activities e.g. Yoga/Aerobics	£3.60	£2.35	N/A	£2.50	£2.30	N/A
Courses	£3.60	£2.90	£2.10	£3.60	£2.90	£2.10
School Visits (per pupil)	N/A	£1.50	£1.50	N/A	£2.30	£1.75
Birthday Party	Price on application	Price on application	N/A	Price on application	Price on application	N/A
Training/Meeting Room (Category D) per hour	£7.80	£7.80	N/A	£8.00	£8.00	N/A
Training/Meeting Room (Category D) per hour with refreshments	£15.00	£15.00	N/A	£16.00	£16.00	N/A
Training/Meeting Room (Category D) per hour commercial rate	£15.00	£15.00	N/A	£16.00	£16.00	N/A
Training/Meeting Room (Category D) per hour commercial rate with refreshments	£20.00	£20.00	N/A	£22.00	£22.00	N/A
Overhead Projector per hour	£5.20	£5.20	N/A	£5.20	£5.20	N/A
Flip Chart Stand including Pad per session	£6.25	£6.25	N/A	£6.25	£6.25	N/A
Powerpoint Projector per hour	£6.25	£6.25	N/A	£6.25	£6.25	N/A
Laptop per hour	£6.25	£6.25	N/A	£6.25	£6.25	N/A
Athletics open meeting entry				£6.00 (advance entry)	£7.00 (On day entry)	N/A
Athletics open meeting extra events				£1.50 (advance entry)	£2.00 (On day entry)	N/A
<b>Equipment Hire:</b>						
Ropes and Pins per 100m per day	£5.30	£5.30	N/A	£5.30	£5.30	N/A
Tables per table per day	£1.60	£1.60	N/A	£1.60	£1.60	N/A
Bunting	£0.70	£0.70	N/A	£0.70	£0.70	N/A
Loud Hailer per event	£6.40	£6.40	N/A	£6.40	£6.40	N/A
Equipment Hire (general items)	£1.05	£1.05	£1.00	£1.05	£1.05	£1.00
Deposit on equipment (non-VAT)	£5.00	£3.50	N/A	£5.00	£3.50	N/A
<b>Cancellation of Room/Hall bookings:</b>						
Charge for room booking cancelled on day	100%	100%	100%	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%	50%	50%	50%
<b>ROTHER VALLEY COUNTRY PARK</b>						
<b>WATERSPORTS</b>						
Double Handed Dinghies (per 90 minutes)	£13.80	£8.70	£7.70	£14.50	£9.00	£8.00
Single Handed Dinghies (per 90 minutes)	£10.30	£6.50	£5.50	£10.80	£6.80	£5.70
Windsurfer (per 90 minutes)	£9.80	£6.00	£4.90	£10.30	£6.30	£5.10
Canadian Canoe (per 90 minutes)	£11.00	£7.10	£6.00	£11.50	£7.50	£6.30
Kayak Canoe (per 90 minutes)	£8.70	£5.50	£4.40	£9.10	£5.80	£4.60
Open Canoe (per 90 minutes)	£8.70	£5.50	£4.40	£9.10	£5.80	£4.60
Topo Due Canoe (per 90 minutes)	£9.80	£6.50	£5.50	£10.40	£7.00	£5.70
Rowing Boat (per 30 minutes)	£7.70			£8.10		
Pedal Boat (per 30 minutes)	£7.70			£8.10		
Wet Suit (per 90 minutes)	£5.30	£3.80		£5.80	£4.00	
Wet Suit (per day)	£10.60	£7.60		£11.20	£8.00	
Buoyancy Aid (per day)	£6.50	£4.50		£7.50	£5.00	
Rafting Sets	£40.00					
Instructor /Supervisor	£45.00			£47.50		
Locker Tokens	£0.50			£0.50		
<b>POWERBOAT HIRE *</b>						
Powerboat including fuel (per day)	£275.00			£300.00		
Powerboat including fuel (per half day)	£140.00			£150.00		
Powerboat including Driver 0 - 4 hours	£385.00			£425.00		
Powerboat including Driver 0 - 8 hours	£495.00			£540.00		
<b>LAUNCH FEES</b>						
Private Launch - Per Day	£8.00	£5.30		£8.00	£5.50	
Private Launch (within 3 hours of closure)	£4.80	£3.30		£5.00	£3.50	
6 Month Private Launch Saver - Incl. Car Parking Fee	£142.00	£112.00		£149.00	£118.00	
10 Month Private Launch Saver - Incl. Car Parking Fee						
Storage & Launch Saver ( launch1/3/10 to 19/12/10, 12 month storage)inc C/P	£284.00			£295.00		
1 Month Private Launch Saver	£27.50			£28.50		
6 Months Jet Ski Launch Pass	£147.50			£155.00		
1 Month Jet Ski Launch Pass (min. of 6 months to be purchased first)	£38.50			£41.50		
<b>CRAFT STORAGE *</b>						
Boats per year - to include car parking fee	£162.00			£170.00		
Windsurfer / Canoe per year - to include car parking fee						
<b>CYCLE HIRE *</b>						
Cycle Hire Deposit (per cycle)	£5.00			£5.00		
Cycle Hire Deposit (per group of over 6 people)	£30.00			£30.00		
Cycle Hire (per hour)	£5.00	£4.30		£5.20	£4.50	
Cycle Hire 2 hour	£8.00	£7.00		£8.30	£7.30	
Cycle Trailers (per hour)	£3.90			£4.00		
Cycle Trailers 2 hours	£6.50			£6.70		
Side by Side Cycle (per hour)						
Dino Cycle	£13.00			£13.50		
Dino Cycle Trailer	£7.50			£8.00		

**SERVICE: LEISURE AND GREEN SPACES**

Activity	2011/12	2011/12	2011/12	2012/13	2012/13	2012/13
	Full	Conc/Rothercard	Jnr. Rothercard	Full	Conc/Rothercard	Jnr. Rothercard
<b>LAKE HIRE</b>						
<b>Summer - All Day Lake Hire - March - September</b>						
Sole use of Main Lake	£2,600.00			£2,750.00		
Partial use of Main Lake	£800.00			£850.00		
Hire of Northern Lake	£650.00			£700.00		
Lake hire Deposit to confirm booking (non-refundable)						
Lake charges of not include equipment						
<b>Winter - All Day Lake Hire - October - February</b>						
Sole use of Main Lake	£900.00			£950.00		
Partial use of Main Lake	£450.00			£475.00		
Hire of Northern Lake	£400.00			£425.00		
Lake hire Deposit to confirm booking (non-refundable)						
Lake charges of not include equipment						
<b>MODEL BOATING *</b>						
Model Boating Season Ticket *				£3.50	£2.50	
<b>MISCELLANEOUS</b>						
Powercraft Engine Test (per 30 minutes)	£25.00			£30.00		
Diving Lake (per diver)	£7.50			£8.00		
Windsurf Harness Hire	£5.50			£6.00		
Spraydecks	£5.50			£6.00		
Small Adverts (per month)	£6.50			£7.00		
Locker Tokens	£0.50			£0.50		
Meeting/Board Room Hire per day				£100.00		
Lecture Room Hire (per hour)* (Category D)				£8.00		
Flip Chart Hire (on site only) per day				£12.00		
TV & Video Presenter Hire (on site only) per day						
OHP & Screen (on site only) per day						
Power Point Unit (on site only) per day						
P.A. Caravan (per day (on site only)				£55.00		
Craft Stalls Casual Use (per day)				£80.00		
Craft Stalls Casual Use (per weekend)				£110.00		
Rotherham School Visits				£3.50		
School Visits (per pupil)				£3.50		
Lecture (by Ranger Staff on site) per hour (non-vat)				£80.00		
Events Fee				£250.00		
Events Fee (Large Events)						
Use of Park for Private Promotions						
Crowd Barriers each per day (on site only)						
Ropes and Pins (on site ol) per 100m per day						
Trade Stands per day						
Orienteering Maps *				£2.00		
<b>CARAVAN AND CAMPING *</b>						
Caravan - Overnight (Organised events only)	£8.50			£8.50		
Tents - Overnight (Organised events only)	£6.50			£6.50		
Caravans and Tents (Daytime only)						
<b>COURSE FISHING</b>						
Season ticket (ticket to expire at end of March)				£58.00	£38.00	
Per Day				£4.20	£3.20	
Match - Per Peg				£4.20	£3.20	
<b>SPORTS PITCHES *</b>						
Sports Pitches (per game) - Senior						
Sports Pitches (per game) - Juniors						
<b>CAR PARKING</b>						
Car Parking	£3.50			£3.50		
Car Parking - small buses (up to 10 seats) <del>DELETED</del>	£5.50					
Car Parking - Large buses and Coaches <del>DELETED</del>	£17.00					
Car Parking (17:30 Summer only)	£3.00			£3.00		
Car Parking - Orange / Blue Disabled Badge Holders				£2.00		
Car Parking - Season Ticket:						
Purchased in April to June	£66.00			£70.00		
Purchased in July to September	£45.00			£50.00		
Purchased in October to December	£23.00			£25.00		
Purchased in January to March	£13.00			£14.00		

**CULTURAL SERVICES FEES AND CHARGES 2012/13**

	2012/13 full price	2012/13 Conc/Rothercard
<b>HERITAGE SERVICES - Clifton Park Museum, York and Lancaster Regimental Museum Boston Castle, Archives and Local Studies</b>		
ROOM HIRE (Non Vatable)	On application	On application
Hire of Museum (Special Conditions apply)		
Courtyard/Gallery Hire (Category B) during normal Museum public opening hours (Mon-Thurs) per hour	£25.00	£16.25
Courtyard/Gallery Hire (Category B) (Mon. to Thurs. 9 a.m. - 10 a.m.) per hour	£25.00 + caretaking cost	£16.25 + caretaking cost
Courtyard/Gallery Hire (Category B) Fridays 9 a.m. - 4.30 p.m. per hour	£25.00 + caretaking cost	£16.25 + caretaking cost
Courtyard/Gallery Hire (Category B) Saturday and Sunday and outside normal public opening hours	£29.50 + caretaking cost	£29.50 + caretaking cost
Caretaking cost per hour	£14.00	£14.00
Courtyard/Gallery Hire to non RMBC organisations(same criteria as RMBC except hourly rate)	Minimum £27.50	Minimum £27.50
Hire of Boston Castle (Special Conditions apply)	On application	On application
Boston Castle Earl's Room (Category B) during normal opening hours	£25.00	£16.25
Boston Castle Earl's Room (Category B) Saturday and Sunday and outside normal opening hours	£29.50 + caretaking cost	£29.50 + caretaking cost
Boston Castle Earl's room Hire to non RMBC organisations(same criteria as RMBC except hourly rate)	Minimum £27.50	Minimum £27.50
Caretaking cost per hour	£14.00	£14.00
Cancellation of Room Bookings at Clifton Park Museum or Boston Castle:		
Charge for room booking cancelled on day	100%	100%
Charge for room booking cancelled within the week	80%	80%
Charge for room booking cancelled within the month	50%	50%
Hospitality/Refreshments	On application	On application
Licensing applications	Cost plus 20%	Cost plus 20%
Overhead Projector per hour	£5.30	£5.30
Overhead Projector full day (9 a.m.-5 p.m.)	£12.50	£12.50
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£6.10	£6.10
Powerpoint Projector per hour	£6.10	£6.10
Powerpoint Projector full day 9 am - 5 pm	£17.30	£17.30
Laptop per hour	£6.10	£6.10
Laptop full day 9 am - 5 pm	£17.30	£17.30
Display Cases	Price by negotiation	Price by negotiation
Transport of Display Cases	to at least	to at least
Installation of Display Cases	cover costs	cover costs
<b>Display Boards</b>	Price on application	Price on application
**Schools - non Vat if Rotherham LEA, Vatable for schools outside Rotherham LEA		
** Each session is a maximum of 2 hours. The maximum class size is 30. Bookings for more than 1 group per visit will receive a reduction of 25p per child.		
Prices are the same for all schools, with VAT being charged for schools outside Rotherham LEA and academies		
<b>**School Sessions delivered at the Heritage Service venue to include the Yorkshire Range</b> (this includes all materials and resources)	£4.00 per child	£4.00 per child
<b>**School Sessions delivered at the Heritage Service venue excluding the Yorkshire Range</b> (this includes all materials and resources)	£3.00 per child	£3.00 per child
<b>**School based sessions inclusive of travel expenses</b>	£3.75 per child	3.75 per child
Activities - non VAT if educational		
Workshops/Holiday Activities/Tours/Masterclasses	Variable to at least cover costs + 10%	Variable to at least cover costs
Reminiscence Box excl. delivery	£16.05	£16.05
Talk by staff/Guided Tours (non-VAT) (up to 2 hours including preparation)	Minimum of £39.15	Minimum of £39.15
<b>Object Identification/Research Enquiries*:</b>		
In person up to 1hour	Free	Free
Over 1 hour in person	£25.75	£25.75
Research enquiries by post, e-mail or fax up to half an hour	£14.10	£14.10
Research enquiries by post, e-mail or fax per hour or part thereof	£25.75	£25.75
<b>Archives &amp; Local Studies Research Enquiries including York &amp; Lancs*:</b>		
Basic research (up to 15 minutes)	£7.10	£7.10
Research up to half an hour	£14.10	£14.10
Research per hour or part hour thereafter	£25.75	£25.75
Handling charge - e-mail, fax, postal and telephone orders (1-5 copies)	£3.30	£3.30
Handling charge - e-mail, fax, postal and telephone orders (6-10 copies)	£5.45	£5.45
Handling charge - e-mail, fax, postal and telephone orders (11-20 copies)	£8.15	£8.15
Handling charge - e-mail, fax, postal and telephone orders (21-30 copies)	£10.80	£10.80
Handling charge - e-mail, fax, postal and telephone orders (Over 31 copies)	£14.10	£14.10

	full price	Conc/Rothercard
<b>Postage*</b>		
A4 1-10 copies up to 100 grams	£0.75	£0.75
A4 11-30 copies up to 200 grams	£1.15	£1.15
A4 larger orders to be calculated according to weight of package	Costed on request	Costed on request
A3 1-5 copies up to 100 grams	£0.75	£0.75
A3 6-15 copies up to 200 grams	£1.15	£1.15
Larger orders (UK) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):		
A4 1-10 copies up to 100g	£1.65	£1.65
A3 1-5 copies up to 100g	£1.65	£1.65
A3 6-10 copies up to 200g	£2.30	£2.30
Larger orders (Europe) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):		
A4 1-10 copies up to 100g	£2.05	£2.05
A3 1-5 copies up to 100g	£2.05	£2.05
A3 6-10 copies up to 200g	£3.50	£3.50
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	Costed on request	Costed on request
Digital Copies:		
In jiffy bag per CD Rom up to 250g (UK)	£2.15	£2.15
In jiffy bag per CD Rom up to 250g (Europe)	£2.70	£2.70
In jiffy bag per CD Rom up to 250g (Australia, USA, Canada)	£4.35	£4.35
Photo quality copies to be calculated according to weight of package	Costed on request	Costed on request
<b>Photocopies by staff*:</b>		
A3 Black and White	£0.60	£0.60
A4 Black and White	£0.40	£0.40
A4 Colour	£1.85	£1.85
A3 Colour	£2.70	£2.70
<b>Copies from microfilm/microfiche*:</b>		
A4 Black & White	£0.50	£0.50
A3 Black & White	£0.70	£0.70
<b>Digital Copies - Maps &amp; Aerial Photos*</b>		
Black & White	£0.70	£0.70
Colour	£1.15	£1.15
Digital Copies - Other*:		
Digital photo with own camera (per photo)	£0.50	£0.50
Black & White Paper	£0.70	£0.70
<b>Colour Paper</b>	£1.15	£1.15
Photo Quality Copies*:		
6" x 4" Black & White/Colour	£4.85	£4.85
7" x 5" Black & White/Colour	£5.25	£5.25
8" x 6" Black & White/Colour	£5.90	£5.90
<b>10" x 8" Black &amp; White/Colour</b>	£6.40	£6.40
A4 Black & White/Colour	£7.20	£7.20
12" x 10"	£7.20	£7.20
<b>Viewfinder Copies*</b> (if ordered from Clifton Park Museum or Community Libraries handling charge applies)		
Black & White A4 normal	£0.70	£0.70
Black & White A4 normal, 5 copies	£3.20	£3.20
Colour A4 normal	£1.15	£1.15
Each File (Standard 1-4 jpeg files ordered)	£2.15	£2.15
Each File (Standard if 5+ jpeg files ordered)	£1.95	£1.95
Photo Files on CD Rom	£1.15	£1.15
Photo research - if non-standard requirements (i.e. editing/scanning/retrieval) (per 15 minutes)	£6.7 + cost of photo/file	£6.7 + cost of photo/file
Reproduction Fee*:		
<b>Scholarly/educational/non-profit making books, journals, part works,</b>		
CD roms, film/broadcast: world, 1 language or world, 1 programme		

	full price	Conc/Rothercard
<b>1 transmission</b>	£11.33	£11.33
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£22.65	£22.65
Scholarly/educational/non-profit making websites (one-off licence fee) (non-VAT)	£27.30	£27.30
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£22.65	£22.65
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£56.15	£56.15
Commercial websites (one off licence fee) (non-VAT)	£82.40	£82.40
Transparency Reproduction Fee*: Special Images		
Photography by request	Price on application	Price on application
Transcriptions/Translations	£25.75	£25.75
<b>Miscellaneous:</b>		
Internet user per hour/half hour - Archives searchroom	Free	Free
Design, construction and advisory work carried out outside Cultural Services but within RMBC:		
<b>Materials</b>		
Hired Equipment	At cost + 30%	At cost + 30%
Use of Hired Van	At cost + 30%	At cost + 30%
Commission on Sales (Art/Craft/Exhibits)	At cost + fuel + 30%	At cost + fuel + 30%
PAT Testing	Min. 20% prof./amateur	Min. 20% prof./amateur
Use of Gallery in Museum for background photos	£3.70 per item	£3.70 per item
Shops - Mark-up	£46.35	£46.35
Fees for Consultancy Work*:	33%-100%	33%-100%
Unskilled staff per day	£62.80	£62.80
<b>Skilled staff per day</b>	£188.85	£188.85
Professional staff per day	£439.30	£439.30
<b>Box Office/Marketing</b>		
Ticket Printing per ticket	£0.24	£0.18
Posting Tickets	£0.60	£0.60
Box Office Service - all events at Museum must sell tickets through Museum	17% commission	13% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£51.50	£51.50
Booking fee for card payments under £5.00	£0.50	£0.50
<b>Storage (non-VAT)</b>		
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m <sup>2</sup>	£31.70	£20.60
Archaeology Box fees	Price on application	Price on application
<b><u>LIBRARIES AND INFORMATION SERVICES</u></b>		
<b>Books (non-VAT)</b>		
Overdue Charges per day open (Under 18s and over 60s exempt)		
Overdue Charges maximum (Under 18s and over 60s exempt)	£0.15	£0.15
<b>Talking Books (non-VAT)</b>	£6.00	£6.00
Hire Charges per week or part		
Overdue Charges per day per title (Under 18s and over 60s exempt)	Free	Free
Overdue Charges maximum (Under 18s and over 60s exempt)	£0.15	£0.15
<b>Compact Discs*</b>	£6.00	£6.00
Hire Charges per week or part		
Overdue Charges per day open	£0.75	£0.55
Overdue Charges maximum	£0.55	£0.55
<b>Video &amp; DVDs:*</b>	£7.50	£7.50
Feature Films hire per 2 days		
Feature Films Overdue per day	£2.20	£1.50
Overdue Charges maximum	£1.10	£0.75
Riverside Library Intermediate Band hire per week	£15.00	£15.00

	full price	Conc/Rothercard
Community Lib. Intermediate Band hire per week	£1.10	£0.75
Intermediate Band Overdue per day	£1.10	£0.75
Overdue Charges maximum	£0.55	£0.55
Disc Repair Service per disc	£12.00	£12.00
<b>Overdue Notices (under 18s &amp; over 60s exempt): (non-VAT)</b>	£1.00	£1.00
Riverside and Community Library Services		
<b>Reservations (non-VAT)</b>	£0.55	£0.55
Book per item (in stock within Rotherham Libraries)		
Non-books per item	£0.00	£0.00
Inter-Library Loans	£0.50	£0.50
<b>Lost &amp; Irreparably Damaged Books, etc.: (non-VAT)</b>	£6.00	£5.00
Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement		
Adult Fiction Paperback		
Adult Fiction Hardback	£6.00	£5.00
Adult Non-Fiction	£10.00	£8.00
Children's Fiction	£10.00	£8.00
Children's Non-Fiction	£4.00	£3.00
<b>Lost/Irreparably Damaged Talking Books (non-VAT)</b>	£6.00	£5.00
Abridged Version		
Unabridged Version	£6.00	£5.00
<b>Lost/Irreparably Damaged CD-Roms &amp; Compact Discs:</b>	£20.00	£18.00
Compact Discs		
DVDs	£6.00	£5.00
<b>Lost Library Tickets: (non-VAT)</b>	£12.00	£10.00
<b>Discarded Library Books/CDs/Videos (non-VAT) (recommended charges but staff may use their discretion)</b>	£1.20	£1.20
Children's		
AF hardback	£0.50	£0.50
ANF	£0.65	£0.65
or % original price whichever is greatest	£1.05	£1.05
Paperbacks	15%	15%
Discarded Compact Discs	£0.30	£0.30
Discarded Videos	£2.10	£2.10
<b>Canvas Book Bags*</b>	£3.15	£3.15
<b>Photocopying:*</b>	£1.50	£1.50
A4		
A3	£0.10	£0.10
<b>Photocopying Colour:*</b>	£0.80	£0.80
A4		
A3	£0.50	£0.50
<b>Copies from microfilm*</b>	£2.00	£2.00
<b>Visibility - Charge for Braille Material (non-VAT):</b>	£0.50	£0.50
Individuals		
Private Companies/Council Departments per sheet	Free	Free
	£1.20 first sheet	£1.20 first sheet
	70p subsequent sheets	70p subsequent sheets
<b>Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath) (non-VAT):</b>		
In opening hours per hour	£8.00	£8.00
Outside opening hours per hour	£8.00 + £14 caretaking	£8.00 + £14 caretaking
<b>Display Cases*:</b>		
Promotional Displays per month (insurance)	£11.60	£11.60
Promotional Displays per week	£3.00	£3.00
Commercial	Negotiable	Negotiable
<b>IT Facilities:*</b>		
Printing Black & White per copy A4	£0.10	£0.10
Printing Colour per copy A4	£0.50	£0.50
Printing Black & White per copy A3 (RVH)	£0.80	£0.80
Printing Colour per copy A3 (RVH)	£2.00	£2.00

	full price	Conc/Rothercard
Internet user per hour/half hour	Free	Free
IT support material	N/A	N/A
<b>Use of ICT Centres*:</b>		
Band A (libraries that can accommodate 12+ learners)	£24.00 per session	n/a
Band B (libraries that can accommodate 6-11 learners)	£12.00 per session	n/a
Band C libraries that can accommodate up to 6 learners)	£6.00 per session	n/a
<b>Information Services*:</b>		
List of companies per company name/detailed list per company name	£0.10 - £0.35	£0.10 - £0.35
Printouts from locally held (per company)	£0.35	£0.35
Printouts from British Standards (per copy)	£0.50	£0.50
Companies House Searches	Company House Charge plus £1.20 handling charge	Company House Charge plus £1.20 handling charge
British Standards	Voucher Charge plus £1.20 handling charge	Voucher charge plus £1.20 handling charge
Microfilm/Reader Printer	£0.50	£0.50
<b>FAX Messages*:</b>		
UK outgoing per A4 page	£1.00	£1.00
Plus handling charge	Free	Free
UK incoming per A4 page	£0.50	£0.50
	£2.00 first sheet	£2.00 first sheet
Rest of World outgoing per A4 page	£1.00 subsequent sheets	£1.00 subsequent sheets
Commission on sales	Variable	Variable
<b>COMMUNITY ARTS (non VAT)</b>		
Workshops/holiday activities/Masterclasses/Activity	variable to cover costs + 10%	variable to cover costs + 10%
Riverside House Library, Heritage and Arts Space	Negotiable	Negotiable



<b>THEATRE (1st September 2012-31st August 2013)</b>	<b>Full price</b>	<b>Conc. Rothercard</b>
<b>CIVIC THEATRE HIRE (non-VAT)</b>		
Commercial hire	negotiable	negotiable
Theatre Hire per night (10% discount on week's hire) 6 pm-10.30 pm Mon-Sat (2 crew, 1 duty manager, 1 box office)	£547.00	£432.70
Theatre Hire per night 6pm-10.30 pm Sunday (2 crew, 1 duty manager, 1 box office)	£798.80	£595.70
Additional Matinee or other day hire	£423.10	£324.00
Theatre hire per night 6-10pm for rehearsals (2 crew only)	£431.35	£319.10
Non-performance hire of theatre space ( minimum charge 3 hrs Monday-Friday 9-5)	£185.40	£185.40
Non-performance hire additional hours or part thereof each room (double rate on Sundays)	£74.00	£74.00
Bar Extensions	£45.00	£45.00
Hire of meeting space (bar) at Civic Theatre per hour (Mon-Fri 9-5)	£25.00	£25.00
Hire of meeting space (Rehearsal room) at Civic Theatre per hour (Mon-Fri 9-5)	£30.00	£30.00
Tea/Coffee provision per person	£1.10	£1.10
<b>STAFFING COSTS</b>		
Additional support staff (casual staff at this rate only) per hour	£11.30	£11.00
Charge per hour or part hour made to all Societies for Sunday use, get in and rehearsal (2 members of staff only, additional staff extra) for first 8 hours	£49.40	£49.40
for any hour thereafter	£70.00	£70.00
Rehearsal room charge per hour or part hour made to all societies for weekday use, get in and rehearsal	£30.00	£30.00
Charge per hour or part hour made to all Societies for weekday use, get in and rehearsal (Mon-Fri 9 am-6 pm) (2 members of staff only, additional staff extra)	£50.00	£50.00
<b>Staff FOH, stage manager, technician, etc., per person</b> per hour	£19.30	£19.30
Specialist staff as speakers/enablers (staff going out)(non-vatable) per hour plus expenses	£40.00	£40.00
<b>DEPOSITS/CANCELLATIONS</b>		
Deposit for Hirers	20%	20%
Cancellation Fee:		
In Week of Event	100%	100%
Within a Month	80%	80%
<b>EQUIPMENT</b>		
Hire of flip chart (Theatre) per session	£8.30	£8.30
Hire of Epsom projector /screen (per 3 hr session)	£38.00	£38.00
Hire of Epsom projector /screen rigged for upto 1 weeks use during performances	£76.00	£76.00
Hire of Mitsubishi projector/screen per single performance	£51.00	£51.00
Hire of Mitsubishi projector/screen rigged for upto 1 weeks use during performances	£92.00	£92.00
Hire of intelligent lighting system	price on application	price on application
Hire of Yamaha Piano	£29.80	£29.80
Piano Tuning	At cost + 20%	At cost + 20%
Mirror Ball per week	£19.40	£14.00
U.V. Lamps per week	£17.80	£17.80
Strobe per week	£17.80	£12.50
Hire of Fancy Drapes per week	£43.20	£43.20
Repair of Drapes	Variable to include cost of replacement	Variable to include cost of replacement
Replacement of drapes if damaged beyond repair	cost of replacement	cost of replacement
Fibre Optic Star Cloth	£14.00 per day £42.70 per week	£14.00 per day £42.70 per week
Smoke Machine per day	£15.85	£10.35
Smoke or Haze Machine Fluid as required	At cost + 20%	At cost + 20%
Smoke Machine per week	£49.00	£33.00
Haze Machine per day	£18.10	£12.80
Haze Machine per week	£53.20	£37.40
Radio Microphone per session (per mic)	£18.00	£11.80
Gaffer Tape per roll	£6.40	£6.40
Pyrotechnic Detonator System per week	£31.20	£31.20
Orchestra Pit Hire	£44.80	£44.80
<b>BOX OFFICE/MARKETING</b>		
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space)	£51.50	£51.50
Booking fee for credit/debit card transactions	£0.50	£0.50
Ticket Printing per ticket	£0.24	£0.18
Posting Tickets	£0.60	£0.60
Ticket commission	17%	7%
Ticket commission where theatre sells all tickets	10%	£0.46 per ticket
<b>MISCELLANEOUS</b>		

PAT Test per item	£4.00	£4.00
Performing Rights Society Licence (where RMBC makes returns)	On application charged quarterly in arrears	On application charged quarterly in arrears
Theatre Tours (Schools and specialist groups) outside Rotherham Borough & private schools non Vatable	£72.00	£48.00
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 20%	Variable to at least cover costs + 20%
Shops - Mark up	Variable	Variable
Merchandising	Plus 15-20% or set fee negotiable on request	Plus 15-20% or set fee negotiable on request

**CULTURE AND LEISURE****FEES AND CHARGES FOR 2011/2012****SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>ARTS CENTRE</b>		
<b>ROOM HIRE (non-vatable unless hired for sporting activity)</b>		
(Block book 12 meetings in one calendar year and get 12th free Mon-Fri between 5 pm and 10 pm)		
Meeting Room 1 Hire (Category C) (Mon-Fri 9.00 a.m.-5.00 p.m.) per hour	£15.80	£9.95
Meeting Room 1 Hire (Category C) (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£18.55	£11.65
Meeting Room 2 Hire (Category B) (Mon. to Fri. 9 a.m.-5 p.m.) per hour	£24.00	£15.10
Meeting Room 2 Hire (Category B) (Mon. to Fri. 5 p.m.-10 p.m.) and all day Saturday per hour	£28.00	£17.60
Art Studio Hire (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£24.30	£15.30
Art Studio Hire (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	£29.20	£18.35
Studio as Meeting Room (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour (Category C)	£15.85	£9.95
Studio as Meeting Room (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour (Category C)	£18.55	£11.65
Studio Theatre Hire for non-performance work (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	N/A	N/A
Studio Theatre Hire (part) for non-performance work (Mon-Fri 9.00 a.m. - 5.00 p.m.) per hour	£32.30	£21.00
Studio Theatre Hire for non-performance work (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday) per hour	N/A	N/A
Studio Theatre Hire (part) for non-performance work (Mon-Fri 5.00 p.m. - 10.00 p.m. & all day Saturday)	£36.55	£23.75
Cafe Hire (meeting space only capacity as Mtg Room 1)	£18.55	£11.65
Entrance Foyer Display Facilities per day	£10.85	£7.05
<b>STAFFING COSTS</b>		
Front of House/Stage Manager/Technicians/Crew (for non-performances) per hour each	£17.70	£11.50
Stewards, Box Office staff, Security staff (for non-performances) per hour each	£14.00	£9.05
<b>DEPOSITS/CANCELLATIONS</b>		
Deposit for Hirers	25%	25%
Cancellation Fee for all spaces except room bookings:		
In Week of Event	100%	100%
Within a Month	80%	80%
Cancellation of Room Bookings:		
Charge for room booking cancelled on day	100%	100%
Charge for room booking cancelled within the week	80%	80%
Charge for room booking cancelled within the month	50%	50%
<b>EQUIPMENT</b>		
Basic Sound Rig (Main Hall) per hour (2 speakers, mixing desk, CD player, speakers on stand, 1 x mic on stand) set, 4 x open white profiles from front rig)	£17.70	£11.60
Overhead Projector per hour	£5.15	£3.40
Overhead Projector full day (9 a.m.-5 p.m.)	£12.10	£12.10
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£5.90	£5.90
Hire of Steinway Piano (subject to availability)	£35.35	£23.05
Piano Tuning	At cost + 20%	At cost + 20%
<b>Equipment Specials for use in Arts Centre only</b>		
Radio Microphones per session	£17.40	£11.40
Gaffer Tape per roll	£6.20	£6.20
Small White Screen (approx. 16 x 7 ft) per hour	Free	Free
Epsom T1000 projector hire plus DVD player + screen (per 3 hour session)	£42.75	£27.85
Epsom T1000 projector hire plus DVD player + screen (9 hrs or less over 3 days)	£79.70	£52.15
<b>MISCELLANEOUS</b>		
PAT Test per item	£3.60	£3.60
Commission of Sales (Art/Craft Works)	15% prof./amateur	15% prof./amateur
Workshops/Holiday Activities/Masterclass (non-VAT)	Variable to at least cover costs + 10%	Variable to at least cover costs + 10%

**SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>COMMUNITY ARTS (non-VAT)</b>		
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	Variable to at least cover costs + 10%
<b>THEATRE (1st September 2011-31st August 2012)</b>		
<b>THEATRE HIRE (non-VAT)</b>		
Theatre Hire per night (10% discount on week's hire) 6 pm-10.30 pm Mon-Sat (2 crew, 1 duty manager, 1 box office)	£531.00	£420.10
Theatre Hire per night 6pm-10.30 pm Sunday (2 crew, 1 duty manager, 1 box office)	£775.50	£588.10
Additional Matinee or other day hire	£410.75	£314.60
Theatre hire per night 6-10pm for rehearsals (2 crew only)	£431.35	£319.10
Non-performance hire (for meetings, etc.) (3 hours) (excludes events requiring staffing)	£180.00	£144.00
Non-performance hire additional hours or part thereof	£72.00	£60.00
Commercial Hire	Negotiable	Negotiable
Annexe Rehearsal Rooms per 4 hour session each room (double rate on Sundays)	£50.20	£32.65
Bar Extensions	£45.00	£45.00
Hire of Bar	On application	On application
<b>STAFFING COSTS</b>		
Additional support staff (casual staff at this rate only) per hour	£11.00	£10.00
Charge per hour or part hour made to all Societies for Sunday use, get-in and rehearsal: (2 members of staff only, additional staff extra)	£47.95	£47.95
Charge per hour or part hour made to all Societies for weekday use, get-in and rehearsal: (Mon-Fri 9 am-5 pm) (2 members of staff only, additional staff extra)	£40.00	£40.00
Staff FOH, stage manager, technician, etc., per person per hour	£18.70	£18.70
Specialist staff as speakers/enablers (staff going out)(non-vatable) per hour	£40.00	£40.00
<b>DEPOSITS/CANCELLATIONS</b>		
Deposit for Hirers	25%	25%
Cancellation Fee:		
In Week of Event	100%	100%
Within a Month	80%	80%
<b>EQUIPMENT</b>		
Hire of Yamaha Piano	£29.75	£19.30
Piano Tuning	At cost + 20%	At cost + 20%
Mirror Ball per week	£18.85	£12.20
U.V. Lamps per week	£17.30	£11.30
Strobe per week	£17.30	£11.30
Hire of Fancy Drapes per week	£41.90	£41.90
Repair of Drapes	Variable to include cost of replacement	Variable to include cost of replacement
Replacement of drapes if damaged beyond repair	cost of replacement	cost of replacement
Fibre Optic Star Cloth	£13.55 per day £41.40 per week	£13.55 per day £41.40 per week
Smoke Machine per day	£15.85	£10.35
Smoke or Haze Machine Fluid as required	At cost + 20%	At cost + 20%
Smoke Machine per week	£47.50	£31.05
Haze Machine per day	£17.60	£12.40
Haze Machine per week	£51.75	£36.25
Rope Light per week	£31.05	£31.05
Radio Microphone per session (per mic)	£17.40	£11.40
Gaffer Tape per roll	£6.20	£6.20
Pyrotechnic Detonator System per week	£30.25	£30.25
Orchestra Pit Hire	£43.45	£43.45
<b>BOX OFFICE/MARKETING</b>		
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space)	£50.00	£50.00
Booking fee for credit/debit card transactions	£0.50	£0.50
Ticket Printing per ticket	£0.22	£0.17
Posting Tickets	£0.60	£0.60
Ticket commission	17%	7%
Ticket commission where theatre sells all tickets	10%	£0.45 per ticket

**SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>STORAGE (non-VAT)</b>		
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m <sup>2</sup>	£32.70	£21.35
<b>MISCELLANEOUS</b>		
PAT Test per item	£3.60	£3.60
Performing Rights Society Licence (where RMBC makes returns)	On application charged quarterly in arrears	On application charged quarterly in arrears
Theatre Tours (Schools and Specialist Groups) outside Rotherham Borough & private schools non-vatable	£69.65	£46.40
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 20%	Variable to at least cover costs + 20%
Shops - Mark up	Variable	Variable
Merchandising	Plus 15-20% or set fee negotiable on request	Plus 15-20% or set fee negotiable on request
<b>CLIFTON PARK MUSEUM, YORK AND LANCASTER REGIMENTAL MUSEUM &amp; ART GALLERY ROOM HIRE (non-VAT)</b>		
Hire of Museum (Special Conditions apply)	On application	On application
Courtyard Hire (Category B) during normal Museum public opening hours (Mon-Thurs) per hour	£24.00	£15.10
Courtyard Hire (Category B) (Mon. to Thurs. 9 a.m. - 10 a.m.) per hour	£24.00 + caretaking cost	£15.10 + caretaking cost
Courtyard Hire (Category B) Fridays 9 a.m. - 4.30 p.m. per hour	£24.00 + caretaking cost	£15.10 + caretaking cost
Courtyard Hire (Category B) Saturday and Sunday and outside normal public opening hours	£28.60 + caretaking cost	£28.60 + caretaking cost
Caretaking cost per hour	£13.50	£13.50
Courtyard Hire to non RMBC organisations (same criteria as RMBC except hourly rate)	Minimum £26.50	Minimum £26.50
Cancellation of Room Bookings:		
Charge for room booking cancelled on day	100%	100%
Charge for room booking cancelled within the week	80%	80%
Charge for room booking cancelled within the month	50%	50%
Hospitality/Refreshments	On application	On application
Licensing applications	Cost plus 20%	Cost plus 20%
Overhead Projector per hour	£5.15	£3.40
Overhead Projector full day (9 a.m.-5 p.m.)	£12.10	£12.10
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£5.90	£5.90
Powerpoint Projector per hour	£5.90	£5.90
Powerpoint Projector full day 9 am - 5 pm	£16.80	£16.80
Laptop per hour	£5.90	£5.90
Laptop full day 9 am - 5 pm	£16.80	£16.80
<b>BOX OFFICE/MARKETING</b>		
Ticket Printing per ticket	£0.22	£0.17
Posting Tickets	£0.60	£0.60
Box Office Service - all events at Museum must sell tickets through Museum	17% commission	13% commission
Publicity & Promotion of Booked Events at request of hirer per advert minimum (inc. design, advert space and handling charge)	£50.00	£50.00
Booking fee for card payments under £5.00	£0.50	£0.50
<b>STORAGE (non-VAT)</b>		
Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m <sup>2</sup>	£30.75	£20.10
Archaeology Box fees	Price on application	Price on application
<b>Object Loans (Special conditions apply) (non-VAT)</b>		
Per Item up to 4 excl. delivery	£7.30	£7.30
Per Item up to 4 excl. delivery Rotherham LEA Schools only	Price on application	Price on application
5-6 Items inclusive excl. delivery	£35.90	£35.90
5-6 Items inclusive excl. delivery Rotherham LEA Schools only	Price on application	Price on application
Reminiscence Box excl. delivery	£15.50	£15.50
Display Cases		
Transport of Display Cases	Price by negotiation to at least cover costs	Price by negotiation to at least cover costs
Installation of Display Cases		
Display Boards	Price on application	Price on application

**SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>Object Identification/Research Enquiries*:</b>		
In person up to 1hour	Free	Free
Over 1 hour in person	£25.00	£25.00
Research enquiries by post, e-mail or fax up to half an hour	£13.70	£13.70
Research enquiries by post, e-mail or fax per hour or part thereof	£25.00	£25.00
<b>York &amp; Lancs Research Enquiries*:</b>		
Basic research (up to 15 minutes)	£6.90	£6.90
Research up to half an hour	£13.70	£13.70
Research per hour or part hour thereafter	£25.00	£25.00
Handling charge - e-mail, fax, postal and telephone orders (1-5 copies)	£3.20	£3.20
Handling charge - e-mail, fax, postal and telephone orders (6-10 copies)	£5.30	£5.30
Handling charge - e-mail, fax, postal and telephone orders (11-20 copies)	£7.90	£7.90
Handling charge - e-mail, fax, postal and telephone orders (21-30 copies)	£10.50	£10.50
Handling charge - e-mail, fax, postal and telephone orders (Over 31 copies)	£13.70	£13.70
<b>Postage*</b>		
A4 1-10 copies up to 100 grams	£0.70	£0.70
A4 11-30 copies up to 200 grams	£1.10	£1.10
A4 larger orders to be calculated according to weight of package	Costed on request	Costed on request
A3 1-5 copies up to 100 grams	£0.70	£0.70
A3 6-15 copies up to 200 grams	£1.10	£1.10
Larger orders (UK) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):		
A4 1-10 copies up to 100g	£1.60	£1.60
A3 1-5 copies up to 100g	£1.60	£1.60
A3 6-10 copies up to 200g	£2.20	£2.20
Larger orders (Europe) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):		
A4 1-10 copies up to 100g	£2.00	£2.00
A3 1-5 copies up to 100g	£2.00	£2.00
A3 6-10 copies up to 200g	£3.40	£3.40
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	Costed on request	Costed on request
Digital Copies:		
In jiffy bag per CD Rom up to 250g (UK)	£2.10	£2.10
Overseas Orders - mark as airmail small packet		
A4 Colour	£1.80	£1.80
A3 Colour	£2.60	£2.60
<b>Photocopies by staff*:</b>		
A3 Black and White	£0.60	£0.60
A4 Black and White	£0.40	£0.40
A4 Colour	£1.80	£1.80
A3 Colour	£2.60	£2.60
<b>Digital Copies - Other*:</b>		
Black & White Paper	£0.70	£0.70
Colour Paper	£1.15	£1.15
<b>Photo Quality Copies*:</b>		
6" x 4" Black & White/Colour	£4.70	£4.70
7" x 5" Black & White/Colour	£5.10	£5.10
8" x 6" Black & White/Colour	£5.70	£5.70
10" x 8" Black & White/Colour	£6.20	£6.20
A4 Black & White/Colour	£7.00	£7.00
<b>Photographic Digital Files Standard*:</b>		
Each File (Standard 1-4 jpeg files ordered)	£2.10	£2.10
Each File (Standard if 5+ jpeg files ordered)	£1.90	£1.90
Photo Files on CD Rom	£1.10	£1.10
Photo editing if non-standard requirements (per 15 minutes)	£6.50	£6.50
<b>Reproduction Fee*:</b>		
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme 1 transmission	£11.00	£11.00
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£22.00	£22.00
Scholarly/educational/non-profit making websites (one-off licence fee) <b>(non-VAT)</b>	£26.50	£26.50
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£22.00	£22.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£54.50	£54.50
Commercial websites (one off licence fee) <b>(non-VAT)</b>	£80.00	£80.00
<b>Transparency Reproduction Fee*: Special Images</b>		
Photography by request	Price on application	Price on application

**SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>GENERAL</b>		
Assisted Visits from Rotherham LEA Schools to Museums ( <b>non-VAT</b> )	Price on application	Price on application
Assisted Visits from schools outside RMBC LEA and grant maintained independent schools ( <b>non-VAT</b> )	Price on application	Price on application
Specialist staff as enablers (staff going out) to schools, colleges, etc., within Rotherham Metropolitan Borough per hour ( <b>non-VAT</b> )	£27.00	£27.00
Specialist staff as enablers (staff going out) to schools, colleges, etc., outside Rotherham Metropolitan Borough per hour ( <b>non-VAT</b> )	£42.30 + travel exp.	£42.30 + travel exp.
<b>Fees for Consultancy Work*:</b>		
Unskilled staff per day	£60.95	£60.95
Skilled staff per day	£183.35	£183.35
Professional staff per day	£426.50	£426.50
Talk by staff/Guided Tours ( <b>non-VAT</b> ) (up to 2 hours including preparation)	Minimum of £38.00	Minimum of £38.00
Workshops/Holiday Activities/Masterclasses	Variable to at least cover costs + 10%	Variable to at least cover costs
Commission on Sales (Art/Craft/Exhibits)	Min. 20% prof./amateur	Min. 20% prof./amateur
PAT Testing	£3.60 per item	£3.60 per item
Use of Gallery in Museum for background photos	£45.00	£45.00
Shops - Mark-up	33%-100%	33%-100%
<b>Art Gallery</b>		
Art Gallery Hire (special conditions apply) (Category B) during normal gallery public opening hours (Monday to Saturday)	£24.00	£15.10
Art Gallery Hire (special conditions apply) (Category B) outside normal opening hours	£28.60 + caretaking cost	£18.30 + caretaking cost
Cancellation of Room Bookings:		
Charge for room bookings cancelled on day	100%	100%
Charge for room bookings cancelled within the week	80%	80%
Charge for room bookings cancelled within the month	50%	50%
Overhead Projector per hour	£5.15	£5.15
Overhead Projector full day (9 a.m. - 5 p.m.)	£12.10	£12.10
Flip Chart Stand (including pad) per session	£8.05	£8.05
Television and Video per hour	£5.90	£5.90
Powerpoint Projector per hour	£5.90	£5.90
Powerpoint Projector full day 9 am - 5 pm	£16.80	£16.80
Laptop per hour	£5.90	£5.90
Laptop full day 9 am - 5 pm	£16.80	£16.80
Hospitality/Refreshments	On application	On application
<b>LIBRARIES AND INFORMATION SERVICES</b>		
<b>Books (non-VAT)</b>		
Overdue Charges per day open (Under 18s and over 60s exempt)	£0.15	£0.15
Overdue Charges maximum (Under 18s and over 60s exempt)	£6.00	£6.00
<b>Talking Books (non-VAT)</b>		
Hire Charges per week or part	Free	Free
Overdue Charges per day per title (Under 18s and over 60s exempt)	£0.15	£0.15
Overdue Charges maximum (Under 18s and over 60s exempt)	£6.00	£6.00
<b>Compact Discs*</b>		
Hire Charges per week or part	£0.55	£0.35
Overdue Charges per day open	£0.35	£0.35
Overdue Charges maximum	£7.50	£7.50
<b>Video &amp; DVDs:*</b>		
Feature Films hire per 2 days	£2.00	£1.30
Feature Films Overdue per day	£1.25	£1.25
Overdue Charges maximum	£15.00	£15.00
Central Library Intermediate Band hire per week	£1.00	£0.75
Community Lib. Intermediate Band hire per week	£1.00	£0.75
Intermediate Band Overdue per day	£0.25	£0.25
Overdue Charges maximum	£12.00	£12.00
Disc Repair Service per disc	£1.00	£1.00
<b>Overdue Notices (under 18s &amp; over 60s exempt): (non-VAT)</b>		
Central and Community Library Services	£0.55	£0.55

## SERVICE: CULTURAL SERVICES

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>Reservations (non-VAT)</b>		
Book items (reservations of initial 3 items free of charge)	£0.50	£0.50
Non-books per item	£0.50	£0.50
Inter-Library Loans	£6.20	£5.20
<b>Lost &amp; Irreparably Damaged Books, etc.: (non-VAT)</b>		
Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement		
Adult Fiction Paperback	£6.00	£5.00
Adult Fiction Hardback	£10.00	£8.00
Adult Non-Fiction	£10.00	£8.00
Children's Fiction	£4.00	£3.00
Children's Non-Fiction	£6.00	£5.00
<b>Lost/Irreparably Damaged Talking Books (non-VAT)</b>		
Abridged Version	£6.00	£5.00
Unabridged Version	£20.00	£18.00
<b>Lost/Irreparably Damaged CD-Roms &amp; Compact Discs:</b>		
Compact Discs	£6.00	£5.00
DVDs	£12.00	£10.00
<b>Lost Library Tickets: (non-VAT)</b>		
<b>Discarded Library Books/CDs/Videos (non-VAT) (recommended charges but staff may use their discretion)</b>		
Children's	£0.50	£0.50
AF hardback	£0.65	£0.65
ANF	£1.05	£1.05
or % original price whichever is greatest	15%	15%
Paperbacks	£0.30	£0.30
Discarded Compact Discs	£2.10	£2.10
Discarded Videos	£3.15	£3.15
<b>Canvas Book Bags*</b>	£1.00	£1.00
<b>Photocopying:*</b>		
A4	£0.10	£0.10
A3	£0.30	£0.30
<b>Photocopying Colour:*</b>		
A4	£0.80	£0.80
A3	£2.00	£2.00
<b>Copies from microfilm*</b>	£0.50	£0.50
<b>Visibility - Charge for Braille Material (non-VAT):</b>		
Individuals	Free	Free
Private Companies/Council Departments per sheet	£1.20 first sheet 70p subsequent sheets	£1.20 first sheet 70p subsequent sheets
<b>Hire of Rooms (Wath ) (non-VAT):</b>		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
<b>Hire of Rooms (Maltby) (non-VAT):</b>		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
<b>Hire of Rooms (Swinton) (non-VAT):</b>		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
<b>Other Branches (non-VAT):</b>		
In opening hours per hour	£7.80	£7.80
Outside opening hours	Hourly rate + caretaking	Hourly rate + caretaking
<b>Display Cases*:</b>		
Promotional Displays per month (insurance)	£11.60	£11.60
Promotional Displays per week	£3.00	£3.00
Commercial	Negotiable	Negotiable
<b>IT Facilities:*</b>		
Printing Black & White per copy A4	£0.10	£0.10
Printing Colour per copy A4	£0.80	£0.80
Internet user per hour/half hour	Free	Free
IT support material	N/A	N/A
<b>Use of ICT Centres*:</b>		
Band A (libraries that can accommodate 12+ learners)	£23.00 per session	£23.00 per session
Band B (libraries that can accommodate 6-11 learners)	£11.50 per session	£11.50 per session
Band C libraries that can accommodate up to 6 learners)	£5.75 per session	£5.75 per session
<b>Information Services:*</b>		
List of companies per company name/detailed list per company name	£0.10 - £0.35	£0.10 - £0.35
Printouts from locally held (per company)	£0.35	£0.35
Printouts from British Standards (per copy)	£0.50	£0.50



**SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
Companies House Searches	Company House Charge plus £1.20 handling charge	Company House Charge plus £1.20 handling charge
British Standards	Voucher Charge plus £1.20 handling charge	Voucher charge plus £1.20 handling charge
Microfilm/Reader Printer	£0.50	£0.50
<b>FAX Messages:*</b>		
UK outgoing per A4 page	£1.00	£1.00
Plus handling charge	Free	Free
UK incoming per A4 page	£0.50	£0.50
Rest of World outgoing per A4 page	£2.00 first sheet £1.00 subsequent sheets	£2.00 first sheet £1.00 subsequent sheets
<b>ARCHIVES &amp; LOCAL STUDIES</b>		
<b>Photocopies* - by staff</b>		
A4 Black & White	£0.40	£0.40
A3 Black & White	£0.60	£0.60
A4 Colour	£1.80	£1.80
A3 Colour	£2.60	£2.60
<b>Copies from microfilm/microfiche*:</b>		
A4 Black & White	£0.50	£0.50
A3 Black & White	£0.70	£0.70
<b>Digital Copies - Maps &amp; Aerial Photos*</b>		
Black & White	£0.70	£0.70
Colour	£1.15	£1.15
<b>Digital Copies - Other*</b>		
Printing Black & White per copy	£0.10	£0.10
Printing Colour per copy	£0.80	£0.80
Internet user per hour/half hour	Free	Free
<b>Viewfinder Copies* (if ordered from Clifton Park Museum or Community Libraries handling charge applies)</b>		
Black & White A4 normal	£0.70	£0.70
Black & White A4 normal, 5 copies	£3.20	£3.20
Colour A4 normal	£1.15	£1.15
<b>Photographic Digital Files Standard*</b>		
Each File (standard 1-4 JPEG files ordered)	£2.10	£2.10
Each File (standard 5+ JPEG files ordered)	£1.90	£1.90
Photo files on CD-Rom	£1.10	£1.10
Photo editing if non-standard requirements (per 15 minutes)	£6.50	£6.50
<b>Photo Quality copies*</b>		
6" x 4"	£4.70	£4.70
7" x 5"	£5.10	£5.10
8" x 6"	£5.70	£5.70
10" x 8"	£6.20	£6.20
12" x 10"	£7.00	£7.00
<b>Reproduction Fee*</b>		
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£11.00	£11.00
Scholarly/educational/non-profit making books, journals, part works, CD roms, film/broadcast: world, all languages or world, 1 programme, unlimited use	£22.00	£22.00
Scholarly/educational/non-profit making websites (one off licence fee) (non-VAT)	£26.50	£26.50
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, 1 transmission	£22.00	£22.00
Commercial books, journals, part works, CD roms, film/broadcast: world, 1 language or world, 1 programme, unlimited use	£54.50	£54.50
Commercial websites (one off licence fee) (non-VAT)	£80.00	£80.00
Handling Charge - Postal & Telephone orders (1-5 copies)	£3.20	£3.20
Handling Charge - Postal & Telephone orders (6-10 copies)	£5.30	£5.30
Handling Charge - Postal & Telephone orders (11-20 copies)	£7.90	£7.90
Handling Charge - Postal & Telephone orders (21-30 copies)	£10.50	£10.50
Handling Charge - Postal & Telephone orders (over 31 copies)	£13.70	£13.70
<b>Research*</b>		
Basic Research up to 15 minutes	£6.90	£6.90
Research up to half an hour	£13.70	£13.70
Research per hour or part hour thereafter	£25.00	£25.00
Talk by staff (non-VAT) (up to 2 hours including preparation)	Minimum £38.00	Minimum £38.00
Transcriptions/Translations	£25.00	£25.00

**SERVICE: CULTURAL SERVICES**

Activity	2011/12 Full	2011/12 Conc. Rothercard
<b>Postage*</b>		
A4 1-10 copies up to 100g	£0.70	£0.70
A4 11-30 copies up to 200g	£1.10	£1.10
Larger orders (A4) to be calculated according to weight of package	Costed on request	Costed on request
A3 1-5 copies up to 100g	£0.70	£0.70
A3 6-15 copies up to 200g	£1.10	£1.10
Larger orders (UK) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Europe):		
A4 1-10 copies up to 100g	£1.60	£1.60
A3 1-5 copies up to 100g	£1.60	£1.60
A3 6-10 copies up to 200g	£2.20	£2.20
Larger orders (Europe) to be calculated according to weight of package	Costed on request	Costed on request
Overseas orders mark as airmail small packet (Australia, USA, Canada):		
A4 1-10 copies up to 100g	£2.00	£2.00
A3 1-5 copies up to 100g	£2.00	£2.00
A3 6-10 copies up to 200g	£3.40	£3.40
Larger orders (Australia, USA, Canada) to be calculated according to weight of package	Costed on request	Costed on request
Digital Copies:		
In jiffy bag per CD Rom up to 250g (UK)	£2.10	£2.10
In jiffy bag per CD Rom up to 250g (Europe)	£2.60	£2.60
In jiffy bag per CD Rom up to 250g (Australia, USA, Canada)	£4.20	£4.20
Photo quality copies to be calculated according to weight of package	Costed on request	Costed on request
<b>EXHIBITIONS, TECHNICAL &amp; CONSERVATION UNIT</b>		
Design, construction and advisory work carried out outside Cultural Services but within RMBC:		
Materials	At cost + 30%	At cost + 30%
Hired Equipment	At cost + 30%	At cost + 30%
Use of Hired Van	At cost + fuel + 30%	At cost + fuel + 30%
<b>ROTHERHAM VISITOR CENTRE</b>		
Window Cancellation Charges (non-VAT):		
21 days or more	£10.00	£10.00
20-14 days	£15.00	£15.00
Less than 13 days	£20.00	£20.00
Credit Card Transactions (non-VAT)	£0.50	£0.50
Shops Mark Up	Variable	N/A
<b>Photocopying*:</b>		
A4 per sheet	£0.25	£0.25
A3 per sheet	£0.50	£0.50
<b>Faxing*:</b>		
United Kingdom 1st sheet	£1.10	£1.10
United Kingdom 2nd sheet	£0.55 per additional sheet	£0.55 per additional sheet
Europe 1st sheet	£2.20	£2.20
Europe 2nd sheet	£1.10 per additional sheet	£1.10 per additional sheet
International 1st sheet	£3.30	£3.30
International 2nd sheet	£1.30 per additional sheet	£1.30 per additional sheet
Commission on sales	Variable	Variable



















## CULTURE AND LEISURE

## FEES AND CHARGES FOR 2011/2012

## SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12 Full	2011/12 Conc/Rothercard	2011/12 Jnr. Rothercard
<b>ALLOTMENTS (applicable from 2012/13) (non-VAT)</b>			
Site per acre	£262.20	£262.20	N/A
Plot (plus water rates) - Statutory Site	£26.22	£22.62	N/A
Plot (plus water rates) - Temporary Site	£26.22	£26.22	N/A
Tool Shed	£13.80	£13.80	N/A
<b>BOWLS*</b>			
Season Ticket (April-September)	£66.00	£43.00	£36.00
Season Ticket (October-February)	£34.50	£22.50	£20.25
Opponents fee - matches (per match)	£12.00	£12.00	
One Hour	£3.50	£2.30	£1.90
<b>NOVELTY GOLF*</b>			
Novelty Golf	£1.50	£1.00	£0.85
<b>PAVILION HIRE*</b>			
Commercial Hire	On application	On application	N/A
Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room	On application	On application	N/A
<b>CLIFTON PARK</b>			
<b>Room Hire (non-VAT unless hired for sporting activity)</b>			
Clifton Bowls Pavilion per hour (Category D)	£7.80	£7.80	N/A
Clifton Bowls Pavilion outside normal building operating hours per hour	£7.80 + caretaking cost	£7.80 + caretaking cost	N/A
Clifton Garden Room per hour (Category B)	£24.00	£24.00	N/A
Clifton Garden Room and Sunspace per hour (Category A)	£34.00	£34.00	N/A
Clifton Garden Room outside normal operating hours per hour	£24.00 + caretaking cost	£24.00 + caretaking cost	N/A
Clifton Garden Room & Sunspace outside normal operating hours per hour	£34.00 + caretaking cost	£34.00 + caretaking cost	N/A
Clifton Garden House Courtyard	On application	On application	N/A
Clifton Garden House Courtyard Marquee per day	£150.00	£150.00	N/A
Caretaking costs outside normal building operation times per hour	£19.00	£19.00	N/A
Giant Chess per half hour*	£1.50	£1.00	£0.85
Petangue per half hour*	£1.50	£1.00	£0.85
Petangue/Bowls/Tennis Raquet/Chess Deposit (non-VAT)	£5.00	£5.00	£5.00
Water Play exclusive use outside normal operation per hour*	£75.00	£75.00	N/A
Educational Visits per pupil	£2.00	£2.00	N/A
<b>PLAYING PITCHES*</b>			
Regular bookings that meet criteria - exempt VAT			
Returnable bond per season per team	£150.00	£100.00	N/A
Class "A" Football/Rugby/Cricket (incl. Changing & Showering facilities)	£58.20(£48.50 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£37.86(£31.55 VAT exempt)	N/A
Class "B" Football/Rugby (incl. Changing Facilities but no services)	£49.50(£41.25 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£32.22(£26.85 VAT exempt)	N/A
Class "C" Football/Rugby/Cricket Wicket (without Changing & Showering facilities)	£44.40(£37.00 VAT exempt)	N/A	N/A
Official "Under 18 Leagues"	N/A	£28.90(£24.08 VAT exempt)	N/A
Administration Fee (Use of unbooked pitch)	Pitch Fee + £50.00	Pitch Fee + £32.50	N/A
<b>PITCH AND PUTT*</b>			
Per Round	£2.70	£1.75	£1.50
Deposit on equipment (non-VAT)	£5.00	£5.00	N/A
<b>TENNIS*</b>			
Tennis - Season Ticket (April-September)	£42.50	£27.65	£23.40
Tennis - Season Ticket (October-March)	£22.00	£14.30	£12.10
Per Person, Per Hour (3rd and 4th player free)	£3.10	£2.00	£1.70
<b>CLIFTON PARK PARKING*</b>			
Up to 1 hour	£0.40	£0.40	N/A
Up to 2 hours	£0.80	£0.80	N/A
Up to 3 hours	£1.30	£1.30	N/A
Up to 4 hours	£3.00	£3.00	N/A
Up to 5 hours	£4.50	£4.50	N/A
All Day	£6.80	£6.80	N/A
<b>OUTDOOR EVENTS (non-VAT)</b>			
Administration Fee (Events Safety Pack)	£15.50	£15.50	N/A
Park Hire-Community/Voluntary Grps per hr. per 0.5 Ha or part thereof	£8.95	£8.95	N/A
Park Hire-Community Groups Approved Public Events	Free on application	Free on application	N/A
Park Hire - Commercial Groups	On application	N/A	N/A

## SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12 Full	2011/12 Conc/Rothercard	2011/12 Jnr. Rothercard
<b>Rotherham Show Trade Stands (non-VAT)</b>			
Rotherham Show Trade Stand 5m x 5m	£210.00	£210.00	N/A
Rotherham Show Trade Stand 7m x 7m	£269.00	£269.00	N/A
Rotherham Show Trade Stand 10m x 10m	£362.00	£362.00	N/A
Rotherham Show Trade Stand 15m x 15m	£510.00	£510.00	N/A
Rotherham Show Trade Stand B Site 5m x 5m	£139.00	£139.00	N/A
Rotherham Show Charity Stand A Site	£86.00	£86.00	N/A
Rotherham Show Charity Stand B Site	N/A	N/A	N/A
<b>COUNTRY PARKS</b>			
<b>THRYBERGH COUNTRY PARK</b>			
<b>FLY FISHING*</b> (includes car parking fee)			
5 hours (2 fish)	N/A	N/A	N/A
4 hours (2 fish)	£10.50	£8.50	N/A
Full day (4 fish)	N/A	N/A	N/A
Full day (2 fish)	£13.00	£11.00	N/A
Season Permit (2 fish, 50 visits)(1 free child under 16 can be included on Permit but must share catch)	£200.00	£165.00	N/A
Season Permit Additional Child (2 fish, 50 visits)	N/A	£40.00	N/A
Season Permit (2 fish, 30 visits)	£150.00	£150.00	N/A
Top Up to 30 or 50 visit Season Permit (2 fish, 10 visits)	£50.00	£50.00	N/A
<b>FLOAT TUBING*</b>			
Season Permit Float Tube Launch	£30.00	£30.00	N/A
Day Ticket Float Tube Launch	£3.00	£3.00	N/A
<b>CARAVAN/CAMPING*</b>			
Fishing/Caravan 2 day consecutive package (for 1 person, per unit)	£33.00	£33.00	N/A
Fishing/Caravan 2 day consecutive package additional person	£13.00	£13.00	N/A
Backpack Tent per night	Pitch Fee £9.00 Plus £1.50 per person	Pitch Fee £9.00 Plus £1.50 per person	N/A
Family Tent per night	Pitch Fee £9.00 Plus £1.50 (adults) £0.60 (children)	Pitch Fee £9.00 Plus £1.50 (adults) £0.60 (children)	N/A
Caravans, trailer tents & motorhomes per unit per night	Pitch Fee £11.50 (first 2 people inc. + additional persons Child (5-15) £0.65 Over 16 £1.50	Pitch Fee £11.50 (first 2 people inc. + additional persons Child (5-15) £0.65 Over 16 £1.50	N/A
Awning	£1.70	£1.70	N/A
Additional Vehicles per overnight stay	£3.00	£3.00	N/A
Rally Rate per night	£9.00 plus awnings (no additional charge per person)	£9.00 plus awnings (no additional charge per person)	N/A
Long Stay (up to 21 days)	Full rate per night	Full rate per night	N/A
<b>OTHER ACTIVITIES</b>			
School Visits (per pupil)	£2.00	£2.00	N/A
Hire of Multi-purpose Room (1 hour) (Category D) (non-VAT unless hired for a sporting activity)	£7.80	£5.10	N/A
<b>CAR PARKING*</b>			
All Year Round per day	£0.70	£0.70	N/A
Minibus Day Rate	£1.60	£1.60	N/A
Car Parking - Season Ticket	£27.50	£27.50	N/A
Park and Shower - Season Ticket	£35.00	£35.00	N/A
<b>ULLEY COUNTRY PARK</b>			
<b>COARSE FISHING*</b>			
Season Ticket	£55.00	£36.00	N/A
Day Ticket Full	£3.50	£2.50	N/A
<b>OTHER ACTIVITIES</b>			
Hire of Multi-purpose Room (1 Hour) (Category C) (non-VAT unless hired for a sporting activity)	£15.80	£9.95	N/A
School Visits (per pupil)	£2.00	£2.00	N/A
<b>CAR PARKING*</b>			
Car Parking	£0.60	£0.60	N/A
Car Parking - Season Ticket	£27.50	£27.50	N/A

## SERVICE: LEISURE AND GREEN SPACES

Activity	2011/12 Full	2011/12 Conc/Rothercard	2011/12 Jnr. Rothercard
<b>HERRINGTHORPE ATHLETICS STADIUM*</b>			
Arena Hire full or half day	Price on application	Price on application	N/A
Athletics	£3.05	£2.20	£1.70
Season Ticket	£120.00	£75.00	£55.00
Season Ticket Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A
Season Ticket - Family	£250.00	£175.00	N/A
Season Ticket Family Monthly (annual adjustment fee 2009/10 only)	N/A	N/A	N/A
Season Ticket - Summer (individual only) April to September	£75.00	£51.00	£38.00
Season Ticket - Winter (individual only) October to March	£50.00	£32.00	£23.00
Regular bookings that meet criteria - exempt VAT:			
Track Centre Pitch	£86.40(£72.00 VAT exempt)	£86.40(£72.00 VAT exempt)	N/A
Track Centre Pitch with lights	£114.00(£95.00 VAT exempt)	£114.00(£95.00 VAT exempt)	N/A
Single 5-a-side Pitch	£29.10(£24.20 VAT exempt)	£29.10(£24.20 VAT exempt)	N/A
Single 5-a-side Pitch with lights	£37.80(£31.50 VAT exempt)	£37.80(£31.50 VAT exempt)	N/A
Admission of athletics/events spectators (chargeable events only)	£0.80	£0.80	£0.80
Children's Activities (variable) (exempt VAT)	£1.00	£1.00	£1.00
Walking/Jogging	£1.00	£1.00	£1.00
Multi-sports	N/A	£2.90	£2.10
Rockets	N/A	£2.50 for 1½ hours	£2.00 for 1 hour
Fitness Activities e.g. Yoga/Aerobics	£3.60	£2.35	N/A
Courses	£3.60	£2.90	£2.10
School Visits (per pupil)	N/A	£1.50	£1.50
Birthday Party	Price on application	Price on application	N/A
Training/Meeting Room (Category D) per hour	£7.80	£7.80	N/A
Training/Meeting Room (Category D) per hour with refreshments	£15.00	£15.00	N/A
Training/Meeting Room (Category D) per hour commercial rate	£15.00	£15.00	N/A
Training/Meeting Room (Category D) per hour commercial rate with refreshments	£20.00	£20.00	N/A
Overhead Projector per hour	£5.20	£5.20	N/A
Flip Chart Stand including Pad per session	£6.25	£6.25	N/A
Powerpoint Projector per hour	£6.25	£6.25	N/A
Laptop per hour	£6.25	£6.25	N/A
<b>Equipment Hire:</b>			
Ropes and Pins per 100m per day	£5.30	£5.30	N/A
Tables per table per day	£1.60	£1.60	N/A
Bunting	£0.70	£0.70	N/A
Loud Hailer per event	£6.40	£6.40	N/A
Equipment Hire (general items)	£1.05	£1.05	£1.00
Deposit on equipment (non-VAT)	£5.00	£3.50	N/A
<b>Cancellation of Room/Hall bookings:</b>			
Charge for room booking cancelled on day	100%	100%	100%
Charge for room booking cancelled within the week	80%	80%	80%
Charge for room booking cancelled within the month	50%	50%	50%

**Cultural Services**  
**Hire of Meeting Rooms and Other Spaces**  
**Application for concessionary use**

**Applications for Concessionary Use of Facilities and/or services**

**Concessionary Use Policy**

Applications for concessionary use of certain RMBC Cultural Services facilities are considered where the hirer can demonstrate that the activity helps to meet the strategic objectives of RMBC's Cultural Services Service Plan or where an event is held in aid of the Mayor's Charity.

**Terms and Conditions**

1. Applications must be made in writing, using this form, no less than six weeks prior to the date of hire.
2. A decision on concessionary use will be made by the local service manager in line with the tariff sheet for the facility concerned and on the basis of the case made in the application form.
3. 10% discount will be awarded in respect of each strategic service objective met up to a maximum of 35%.
4. An application for "free" use of a facility to host an event in support of the Mayor's Charity will be considered personally by the Director of Planning and Regeneration. If approved, it will be solely on the basis that any costs incurred by the service (including energy costs, security, all staffing and loss of income) are first reimbursed to the service.
5. Applications for concessionary use will not be accepted from commercial organisations, associated charities or affiliates, or from individuals or organisations working outside the boundaries of Rotherham Metropolitan Borough.

*NB Charities are requested to state how they propose to deliver the service/activity and this must be by a 'not for profit' organisation only*

Paul Woodcock,  
Director of Planning and Regeneration

**APPLICATION FOR CONCESSIONARY USE OF SITES/SERVICES/ FACILITIES**

Date application received (office use only): .....

**YOUR ORGANISATION**

1. Name of your Organisation and regular meeting place (if any)

.....

2. Name and designation of person in the Organisation who is dealing with this application?

.....

4. Address to which any correspondence should be sent.

.....

.....

Daytime Tel. No. .... Evening Tel. No. ....

Fax. No. .... e-mail address: .....

5(a) Is your Organisation a Registered Charity? YES/NO

Registration No. if applicable: .....

5(b) Is your Organisation registered as a Limited Company? YES/NO

Registration No. if applicable: .....

6. What are the main aims/objectives of your Organisation?

.....  
.....  
.....

7. Which area of Rotherham Metropolitan Borough benefits from your activity/services?

.....

\* NOW TELL US ABOUT THE PROJECT/ACTIVITY FOR WHICH YOU ARE ASKING RMBC TO SUPPORT WITH CONCESSIONARY USE:

8. Site/Service/Venue required: .....

.....



9. Describe the activity, event, project you are organising and for which you are seeking concessionary use from RMBC:

.....  
.....  
.....

Date(s) required: .....

14. How much in total will the event/project/activity cost? (Please enclose a copy of the outline budget for your project if this is anything other than a meeting or series of meetings).

.....

15. What other attempts are you making to raise money for the event/project/activity?

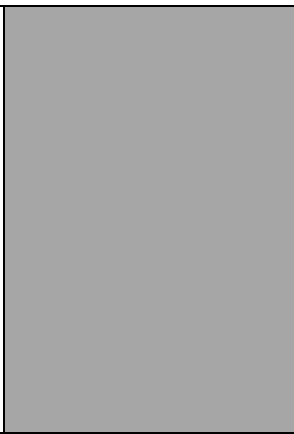
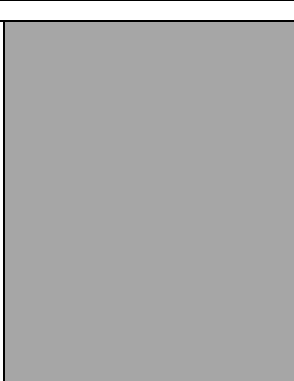
.....  
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16. Are you receiving or have you previously received any assistance (financial, concessionary use, prizes, etc.) from Rotherham Metropolitan Borough Council over the past three years? (please specify):

.....  
.....  
.....

We are applying for concessionary use of the above premises on the grounds that the activity we intend to use it for contributes to the strategic objectives of Corporate Objectives

Objectives	How our activity helps meet this objective (up to 60 words against each relevant objective)	OFFICE USE ONLY Objective met/not met
<p><b>Directorate / Corporate Objectives</b></p> <ul style="list-style-type: none"> <li>• Making sure no community is left behind</li> <li>• Work with partners to help our poorest communities to find and keep better jobs, by increasing the number of adults with relevant skills</li> </ul> <p><i>Explain how your activity will contribute to people in our poorest communities being in work and/or in training</i></p>		
<p><b>Directorate/Corporate objectives</b></p> <ul style="list-style-type: none"> <li>• Providing quality education: ensuring people have opportunities to improve skills, learn and obtain a job</li> <li>• Help people in our poorest communities who want to set up new businesses</li> </ul> <p><i>Explain how your activity will help towards the creation of new businesses</i></p>		

<p><b>Directorate/Corporate objectives</b></p> <ul style="list-style-type: none"> <li>Continue to support the establishment of a new railway station, community stadium and other major town centre schemes</li> </ul> <p><i>Explain how your activity will increase participation in and satisfaction with cultural activities in Libraries, Heritage and Arts</i></p>	<p>Specifically for people booking Riverside Libraries, Heritage and Arts space</p>	
<p><b>Directorate/corporate objectives</b></p> <ul style="list-style-type: none"> <li>Support and promote a range of activities to attract people to use cultural services</li> </ul> <p><i>Explain how your activity will increase participation and enjoyment of cultural activities</i></p>		

<p><b>Directorate/corporate objectives</b></p> <ul style="list-style-type: none"> <li>• Encourage people to look after and develop cultural facilities and activities themselves</li> </ul> <p><i>Explain how your activity will help to foster and increase a sense of local pride and enjoyment in cultural activity.</i></p>		
<p><b>Directorate/corporate objectives</b></p> <ul style="list-style-type: none"> <li>• Help to create safe and healthy communities</li> <li>• One Town One community – make sure people feel happy where they live and that people from different backgrounds get on well together</li> </ul> <p><i>Explain how your activity will help towards a safe and healthy community and encourage people from different backgrounds to get on well together</i></p>		

OFFICE USE ONLY	Number of criteria satisfied:	
<b>Summary of decision on eligibility for concessionary use</b>		
No of criteria satisfied:		
Percentage discount agreed		
Financial value of discount agreed		
Name of officer making the decision		
Job title of officer making the decision		
Signature of officer making the decision		
Date		

Culture includes: **the performing arts:** music, drama, dance, combined arts and festivals

**the visual arts:** fine art, craft, sculpture, fashion, photography

**celebration:** tourism and festivals

**media:** film, television, video, design, language

**the written word:** libraries, literature, writing, publishing

**heritage:** museums, artefacts, archives, the built heritage, architecture, landscape, urban parks

<b>ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS</b>
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<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member and Advisers for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>13<sup>th</sup> March 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Proposal to consult on the ‘amalgamation’ of Maltby Hall Infant and Maltby Lilly Hall Junior Schools by the closure of Maltby Hall Infant School and the expansion and a change of age range at Maltby Lilly Hall Junior School.</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People’s Services</b>

## 5. Summary

It is proposed to consult on the ‘amalgamation’ of Maltby Hall Infant and Maltby Lilly Hall Junior Schools. This will be by the closure of the Infant school and the expansion and change of age range of the Junior school. Members have previously agreed to consult as appropriate where two schools are considered for amalgamation.

Following consultation with the Department for Education (DfE) School Organisation and Competitions unit and RMBC Legal Section it is necessary to re consult on the proposal.

Consultation has previously taken place and approval given to amalgamate the two schools on the Maltby Academy site as part of the Building Schools for the Future (BSF) Programme. As the BSF programme was withdrawn in Rotherham, the new proposal is classed as a ‘significant change’ due to the change of location of the proposed Primary School to the Junior School site.

## 6. Recommendations

**It is recommended that pre statutory consultation should commence on the proposal to amalgamate Maltby Hall Infant and Maltby Lilly Hall Junior Schools as described above and that a further report be brought to Members with details of the outcome of the consultation in due course.**

## **7. Proposals and Details**

The proposal to be consulted on is:-

It is proposed to amalgamate Maltby Hall Infant and Maltby Lilly Hall Junior Schools from September 2013. To do this, the Infant school will be closed and the Junior school will be expanded and will have its age range changed from 7-11 years to 3-11 years therefore, becoming a 'through' primary school. It will accommodate the same number of pupils as are currently accommodated within the two schools, with no anticipated impact on the numbers of pupils in neighbouring schools.

The new School would have 420 places (R-Y6) with a Nursery unit of up to 26 places (52 FTE). (This is the combined numbers of the current two schools). The school would have a published admission number (PAN) of 60.

The principal objectives of amalgamation are:

- 1) to provide a continuous primary entitlement across the key stages; and
- 2) to provide a unified management structure with a single school ethos which will be more efficient and make more effective use of resources.

There will be a recruitment and selection process for the position of Headteacher at the new Primary School. This will ensure an open and transparent recruitment and selection process bringing the Authority in line with practice in other Local Authorities.

## **8. Finance**

Financial savings which arise are savings on staffing, mainly from the reduction of a Headteacher's post from the school's combined budget.

Initial planning permission has been sought to expand the existing building at the Junior School and funding has been allocated via the Capital Programme.

## **9. Risks and Uncertainties**

The risks associated with an amalgamation are detailed in section 4 of **Appendix 'A'**.

## **10. Policy and Performance Agenda Implications**

The major theme supported by the proposal is 'to ensure that everyone has access to skills, knowledge and information to enable them to play their part in society'. The principle advantages of amalgamation arise from the continuous primary education entitlements which are:-

- Removal of the school transfer at the end of Key Stage 1;
- Provision of a whole school curriculum across the primary age range;
- A unified management structure with a single school ethos;

- The potential to organise / arrange the staffing structure and to safeguard the staffing establishment when pupil numbers change across the key stages;
- A whole school approach to staff development across the primary phase; more efficient and effective use of resources, especially accommodation, when numbers fluctuate across the infant and junior phases.

## **11. Background Papers and Consultation**

DfE Expanding a maintained mainstream school by enlargement or adding a sixth form guide and the 'School Standards and Framework Act 1998'

The consultation process is described in **Appendix 'A'**

### **Contact Name:**

**Helen Barre – Service Lead School Admissions, Organisation and SEN Assessment Service**

**Tel: 01709 822656**

**Email: [Helen.barre@rotherham.gov.uk](mailto:Helen.barre@rotherham.gov.uk)**



**CHILDREN AND YOUNG PEOPLE'S SERVICES**

**Proposal to 'amalgamate' Maltby Hall Infant and Maltby Lilly Hall Junior Schools by the closure of the infant School and the expansion and change of age range of the Junior School.**

**1 The Proposal and its Purpose**

The proposal is to 'amalgamate' Maltby Hall Infant and Maltby Lilly Hall Junior Schools from September 2013. To do this the Infant School will be closed and the Junior School will be expanded through additional construction and have its age range changed from 7-11 to 3-11 years. The school will, therefore, become a 'through' primary school, which will accommodate the same number of pupils as are currently accommodated within the two schools.

The School would have 420 places (R-Y6) with a Nursery unit of up to 26 places (52 FTE). (This is the combined numbers of the current two schools)  
The new school would have an admission number of 60.

The principal objectives of amalgamation are:

- i) to provide a continuous primary entitlement across the key stages; and
- ii) to provide a unified management structure with a single school ethos which will be more efficient and make more effective use of resources.

Considerations for amalgamation are listed below:

- 1) It is possible to accommodate all of the children on one site, thereby removing surplus places (if applicable).
- 2) The admission numbers are already no more than 60 for both schools.
- 3) There will be a vacancy for the head teacher's post.

**2 Existing Situation: Numbers on roll and Capacity****2.1 Maltby Hall Infant School**

Net Capacity	= 180
Admission Number	= 60
Number on Roll (2011/12) (NOR)	= 163
Surplus Places	= 17

**2.2 Maltby Lilly Hall Junior School**

Net Capacity	= 240
Admission Number	= 60

Number on Roll (2011/12) (NOR) = 200  
 Surplus Places = 40

3 **Development of Numbers on Roll**

Year	2011/12	2012/13	2013/14	2014/15	2015/16
Infant	163	168	179	180	180
Junior	200	211	213	218	223
<b>Total</b>	<b>363</b>	<b>379</b>	<b>392</b>	<b>398</b>	<b>403</b>

4 **Advantages and Disadvantages**

The principal ADVANTAGES of amalgamation arise from the continuous primary education entitlement:

- removal of the school transfer at the end of key stage 1;
- provision of a whole school curriculum across the primary age range;
- a unified management structure with a single school ethos;
- the potential to organise and arrange the staffing structure and to safeguard the staffing establishment when pupil numbers change across the key stages;
- a whole school approach to staff development across the primary phase;
- more efficient and effective use of resources, especially accommodation, when numbers fluctuate across the infant and junior phases.
- The Infant School has a number of condition priorities which would need addressing in the coming years. The longer term financially viable option is to expand the Junior school site and vacate the current infant school site.

The principal DISADVANTAGES of amalgamation are:

- the reduction to only one head teacher post which could impact upon accessibility to staff, parents and pupils (this may have particular relevance where schools serve areas of social and economic disadvantage);
- potential difficulties in bringing together two different sets of working practice;
- possible fear of and resistance to change amongst staff, governors and parents;
- in some (but by no means all) cases, a lack of staff expertise in teaching and management across the two key stages.

5 **Consultation Timetable**

Cabinet Member to agree to consultation	March 2012
Pre statutory consultation period, including meetings with governors, staff and families	March / April 2012
Report to Cabinet Member and seek approval to proceed to statutory consultation Phase	April 2012
Publication of statutory notices	April 2012
<b>6 week</b> period for representations and objections closes	May 2012
LA decision	June 2012
Implementation	September 2013

**ROTHERHAM BOROUGH COUNCIL – REPORT TO CABINET MEMBER**

<b>1.</b>	<b>Meeting:</b>	<b>Cabinet Member for Lifelong Learning and Culture</b>
<b>2.</b>	<b>Date:</b>	<b>13<sup>th</sup> March 2012</b>
<b>3.</b>	<b>Title:</b>	<b>Schools Budget Monitoring Report 2011/2012 (Period – 01/04/11 to 30/11/11)</b>
<b>4.</b>	<b>Directorate:</b>	<b>Children and Young People’s Services</b>

**5. Summary**

To provide a summary budget monitoring report to 30<sup>th</sup> November 2011.

**6. Recommendations**

That the Cabinet Member notes the contents of the report.

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## 7. Proposals and Details

Budget monitoring reports have been received from each School for the period ending November 2011. The consolidated position is a projected year end surplus of £4.209m. Appendix A provides a breakdown of the individual budget variations that make up this position. A summary of which is analysed in the table below.

Summary of forecast outturn 2011/12:-

	<b>Budget</b>	<b>Forecast</b>	<b>Variance</b>
	<b>(£'000s)</b>	<b>(£'000s)</b>	<b>(£'000s)</b>
<b>Nursery</b>	1,926	1,827	99
<b>Primary</b>	89,854	86,132	3,722
<b>Secondary</b>	72,385	72,412	-27
<b>Special</b>	10,713	10,298	415
<b>Total</b>	<b>174,878</b>	<b>170,669</b>	<b>4,209</b>

The projected balance indicates a significant 49% increase from the 2010/2011 actual delegated budget balance surplus of £2.828m. Please see table below for summary detail.

Summary of comparison between 2010/2011 actual surplus and 2011/2012 forecast carry forward:-

	<b>10/11 Surplus c/f</b>	<b>11/12 Forecast</b>	<b>Increase</b>	<b>% Increase</b>
	<b>(£'000s)</b>	<b>(£'000s)</b>	<b>(£'000s)</b>	
<b>Nursery</b>	204	99	-105	-51%
<b>Primary</b>	2,798	3,722	924	33%
<b>Secondary</b>	-574	-27	547	95%
<b>Special</b>	400	415	15	4%
<b>Total</b>	<b>2,828</b>	<b>4,209</b>	<b>1,381</b>	<b>49%</b>

The main reason for the forecast increase within sectors is largely due to the delegation of the former centrally held grants.

The table below is a summary of comparison between the 2010/11 actual number of schools in deficit and the number of schools forecasting to be in deficit by the end of 2011/12:-

	<b>Actual no. of schools in deficit 10/11</b>	<b>Forecast no. of schools in deficit 11/12</b>
<b>Nursery</b>	0	0
<b>Primary</b>	9	5
<b>Secondary</b>	5	5
<b>Special</b>	0	0
<b>Total</b>	14	10

- Of the five Secondary schools with deficit balances in 2010/2011 Winterhill, Wickersley, Pius and Swinton are once again forecasting a deficit in 2011/2012 whereas Rawmarsh is no longer forecasting an overspend but Clifton are. Two of which (Swinton and Clifton Schools) have agreed licensed deficits arrangements in place (a 3 year recovery plan agreed with the Authority).

## **8. Finance**

At this point in time, the report shows a projected combined underspend of £4,209m. Variations in the Schools' Budget are ring-fenced with surpluses or deficits carried forward to the following year.

## **9. Risks and Uncertainties.**

Regular monitoring will ensure that risks and uncertainties are highlighted and can be addressed at an early stage.

## **10. Policy.**

Effective budget monitoring reports during the year can provide valuable information about spending patterns and make forecasts of likely under or overspending at the year-end.

## **11. Background Papers and Consultation**

Detailed budget monitoring reports prepared and submitted by individual schools.

**Contact Name: Vera Njegic Principal Accountant, ext 22042,**  
[Vera.njegic@rotherham.gov.uk](mailto:Vera.njegic@rotherham.gov.uk)

School Name	Budget	Predicted Outturn	Under / Over (- / +)	Budget Variance %
Arnold Centre for Children and Families	647,624.00	634,203.85	-13,420.15	-2.07%
Aughton Early Years Centre	625,440.00	588,592.90	-36,847.10	-5.89%
Rawmarsh Children's Centre	652,515.00	604,470.96	-48,044.04	-7.36%
<b>NURSERY TOTAL</b>	<b>1,925,579.00</b>	<b>1,827,267.71</b>	<b>-98,311.29</b>	<b>-5.11%</b>
Anston Brook Primary	814,731.00	753,949.66	-60,781.34	-7.46%
Anston Greenlands J&I	722,313.00	698,335.29	-23,977.71	-3.32%
Anston Hillcrest Primary	1,029,614.00	972,383.23	-57,230.77	-5.56%
Anston Park Infant	806,091.00	743,635.44	-62,455.56	-7.75%
Anston Park Junior	1,014,094.00	953,764.03	-60,329.97	-5.95%
Aston Fence J&I	704,333.00	672,958.04	-31,374.96	-4.45%
Aston Springwood Primary School	737,825.00	692,765.42	-45,059.58	-6.11%
Aston Lodge Primary	797,089.00	797,802.05	713.05	0.09%
Aston Hall J&I	707,631.00	658,938.91	-48,692.09	-6.88%
Swallownest Primary	674,966.00	639,941.84	-35,024.16	-5.19%
Aston All Saints CofE	759,779.00	751,282.20	-8,496.80	-1.12%
Aughton Primary	589,759.00	589,119.00	-640.00	-0.11%
Badsley Moor Infant School	1,022,039.00	989,733.12	-32,305.88	-3.16%
Badsley Moor Junior	1,249,992.00	1,171,312.00	-78,680.00	-6.29%
Blackburn Primary	1,167,967.00	1,123,585.49	-44,381.51	-3.80%
Bramley Sunnyside Infant	1,052,692.00	1,011,451.16	-41,240.84	-3.92%
Bramley Sunnyside Junior	1,133,348.00	1,093,447.52	-39,900.48	-3.52%
Bramley Grange Primary	1,128,665.00	1,060,160.73	-68,504.27	-6.07%
Brampton Cortonwood Infant School	541,289.00	534,201.85	-7,087.15	-1.31%
Brampton the Ellis CofE Infant School	617,350.00	576,288.93	-41,061.07	-6.65%
Brampton the Ellis CofE Junior School	941,067.00	938,746.83	-2,320.17	-0.25%
Brinsworth Howarth Primary	709,987.00	693,291.72	-16,695.28	-2.35%
Brinsworth Manor Infant & Nursery School	1,034,185.00	993,371.39	-40,813.61	-3.95%
Brinsworth Manor Junior	1,153,586.00	1,017,437.04	-136,148.96	-11.80%
Brinsworth Whitehill Primary	1,065,318.00	1,056,553.71	-8,764.29	-0.82%
Broom Valley Primary	1,801,308.00	1,801,074.35	-233.65	-0.01%
Canklow Woods Primary	905,802.00	878,750.46	-27,051.54	-2.99%
Catcliffe Primary School	650,446.00	595,107.75	-55,338.25	-8.51%
Coleridge Primary School	1,042,929.00	965,762.43	-77,166.57	-7.40%
Dalton Foljambe Primary	590,110.00	585,695.16	-4,414.84	-0.75%
Dalton Listerdale J+I School	829,199.00	773,658.08	-55,540.92	-6.70%
Dinnington Community Primary School	1,036,483.00	1,000,263.10	-36,219.90	-3.49%
St Josephs Catholic Primary Dinnington	1,036,483.00	1,000,263.10	-36,219.90	-3.49%
East Dene J&I	1,348,472.00	1,291,757.30	-56,714.70	-4.21%
Ferham Primary School	1,110,596.00	999,537.12	-111,058.88	-10.00%
Flanderwell	781,714.00	760,826.77	-20,887.23	-2.67%
Greasbrough Primary	948,036.00	941,401.56	-6,634.44	-0.70%
Harthill	623,407.00	596,026.16	-27,380.84	-4.39%
Herringthorpe Infant School	997,857.00	895,637.68	-102,219.32	-10.24%
Herringthorpe Junior	1,044,252.00	969,031.27	-75,220.73	-7.20%
High Greave Infants	837,860.00	787,631.00	-50,229.00	-5.99%
High Greave Junior	827,877.00	811,483.00	-16,394.00	-1.98%
Kilnhurst Primary School	974,918.00	972,748.02	-2,169.98	-0.22%
St Thomas' CofE Primary	645,992.00	644,516.89	-1,475.11	-0.23%
Kimberworth Community Primary	922,313.00	872,534.47	-49,778.53	-5.40%
Kiveton Park Infant	627,671.00	632,529.36	4,858.36	0.77%
Kiveton Park Meadows Junior	656,957.00	626,243.51	-30,713.49	-4.68%
Laughton J&I	682,947.00	636,298.12	-46,648.88	-6.83%
Laughton All Saints CofE Primary	426,339.00	416,881.87	-9,457.13	-2.22%
Crags Primary	1,637,885.00	1,568,032.22	-69,852.78	-4.26%
Maltby Hall Infant School	736,292.00	677,240.61	-59,051.39	-8.02%
Maltby Lilly Hall Junior	746,413.00	731,018.05	-15,394.95	-2.06%
Maltby Manor Primary	1,519,206.76	1,420,403.14	-98,803.62	-6.50%
Maltby Redwood J&I	681,655.00	664,647.09	-17,007.91	-2.50%
Maltby St Mary's Catholic Primary School	765,568.00	706,172.62	-59,395.38	-7.76%
Meadow View Primary	1,075,916.00	1,020,236.46	-55,679.54	-5.18%
Ravenfield Primary	701,960.00	701,347.60	-612.40	-0.09%
Rawmarsh Ashwood Primary Sch	892,892.00	808,845.68	-84,046.32	-9.41%
Monkwood Primary	1,447,756.00	1,420,022.56	-27,733.44	-1.92%
Rawmarsh Rosehill Junior	828,993.00	788,163.84	-40,829.16	-4.93%
Rawmarsh Ryecroft Infants	706,691.00	653,195.14	-53,495.86	-7.57%
Rawmarsh Sandhill Primary	654,202.00	685,997.06	31,795.06	4.86%
Rawmarsh St Josephs Catholic Primary	838,211.00	831,353.71	-6,857.29	-0.82%
Rawmarsh Thorogate J&I	899,109.00	895,050.98	-4,058.02	-0.45%

School Name	Budget	Predicted Outturn	Under / Over (- / +)	Budget Variance %
Redscope Primary	1,431,054.00	1,359,866.49	-71,187.51	-4.97%
Rockingham Primary	1,191,968.00	1,101,705.83	-90,262.17	-7.57%
Roughwood Primary	1,105,445.00	1,081,903.59	-23,541.41	-2.13%
Sitwell Infant School	847,294.00	775,670.23	-71,623.77	-8.45%
Sitwell Junior	1,126,178.00	1,115,681.52	-10,496.48	-0.93%
St Anns J&I School	1,712,784.00	1,649,898.02	-62,885.98	-3.67%
St Bede's RC Primary	1,055,453.00	1,067,807.80	12,354.80	1.17%
St Marys Catholic Primary Herringthorpe	799,002.00	748,291.14	-50,710.86	-6.35%
Swinton Brookfield Primary	1,074,603.00	1,010,005.94	-64,597.06	-6.01%
Swinton Fitzwilliam Primary	1,181,930.00	1,165,833.83	-16,096.17	-1.36%
Swinton Queen Primary	1,092,736.00	1,073,424.50	-19,311.50	-1.77%
Thornhill Primary	1,040,907.00	923,353.44	-117,553.56	-11.29%
Thorpe Hesley Infant	790,771.00	750,568.00	-40,203.00	-5.08%
Thorpe Hesley Junior School	900,809.00	839,559.55	-61,249.45	-6.80%
Thrybergh Primary	858,154.00	844,952.10	-13,201.90	-1.54%
Thrybergh Fullerton Cof E Primary	471,373.00	442,806.57	-28,566.43	-6.06%
Thrybergh St Gerards	560,136.00	517,343.98	-42,792.02	-7.64%
Thurcroft Infants	825,947.00	759,965.79	-65,981.21	-7.99%
Thurcroft Juniors	982,355.00	1,009,754.56	27,399.56	2.79%
Todwick J&I	732,549.00	732,067.77	-481.23	-0.07%
Treeton CofE Primary	906,780.00	837,194.00	-69,586.00	-7.67%
Trinity Croft CofE School	540,206.00	497,246.51	-42,959.49	-7.95%
Wales Primary	778,468.00	738,618.08	-39,849.92	-5.12%
Wath Central Junior	1,584,843.00	1,520,287.26	-64,555.74	-4.07%
Wath CofE Primary	901,483.00	857,130.00	-44,353.00	-4.92%
Wath Our Lady & St Joseph's	794,906.00	756,688.61	-38,217.39	-4.81%
Wath Victoria	995,110.00	933,376.76	-61,733.24	-6.20%
Wentworth Cof E	585,729.00	547,492.64	-38,236.36	-6.53%
West Melton Primary	511,515.00	502,940.63	-8,574.37	-1.68%
Whiston J&I	725,971.00	725,971.00	0.00	0.00%
Whiston Worrygoose	991,049.00	981,633.64	-9,415.36	-0.95%
Wickersley Northfield Primary	1,574,353.00	1,545,115.82	-29,237.18	-1.86%
Wickersley St Albans CofE Primary School	807,117.00	794,419.34	-12,697.66	-1.57%
Woodsetts Primary	717,067.00	711,412.36	-5,654.64	-0.79%
<b>PRIMARY TOTAL</b>	<b>89,854,472.76</b>	<b>86,131,829.19</b>	<b>-3,722,643.57</b>	<b>-4.14%</b>
Clifton: A community arts school	7,328,521.47	7,361,437.27	32,915.80	0.45%
Dinnington Comprehensive	6,974,763.00	6,831,168.00	-143,595.00	-2.06%
Oakwood Technology College	5,649,988.00	5,539,937.93	-110,050.07	-1.95%
Winterhill	6,952,542.00	7,186,771.47	234,229.47	3.37%
Rawmarsh Community School	5,217,955.00	5,093,556.10	-124,398.90	-2.38%
St Bernards Catholic High School	3,839,062.00	3,773,292.17	-65,769.83	-1.71%
Swinton Community School	4,670,899.00	5,382,836.00	711,937.00	15.24%
Thrybergh Comprehensive School	3,933,785.00	3,876,153.89	-57,631.11	-1.47%
Wath Comprehensive	9,907,526.00	9,292,042.48	-615,483.52	-6.21%
Pope Pius X	3,399,559.00	3,477,430.34	77,871.34	2.29%
Wickersley School & Sports College	9,771,084.00	9,937,382.00	166,298.00	1.70%
Wingfield Comprehensive School	4,739,487.00	4,660,221.97	-79,265.03	-1.67%
<b>SECONDARY TOTAL</b>	<b>72,385,171.47</b>	<b>72,412,229.62</b>	<b>27,058.15</b>	<b>0.04%</b>
Abbey School	1,724,484.00	1,692,984.34	-31,499.66	-1.83%
The Willows	1,574,265.00	1,474,993.94	-99,271.06	-6.31%
Hilltop School	2,117,237.00	2,041,108.00	-76,129.00	-3.60%
Kelford	2,203,395.00	2,154,053.09	-49,341.91	-2.24%
Milton School	1,498,136.00	1,375,713.51	-122,422.49	-8.17%
Newman School	1,595,637.00	1,558,959.09	-36,677.91	-2.30%
<b>SPECIAL TOTAL</b>	<b>10,713,154.00</b>	<b>10,297,811.97</b>	<b>-415,342.03</b>	<b>-3.88%</b>